



Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of September 18, 2023
(DRAFT until Accepted in meeting)

AGENDA

I. Call to order - 7:00 PM

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve agenda as presented.

IV. Privilege of the floor

V. Approval of Minutes

1. August 14, 2023 (Regular Board meeting)
2. August 31, 2023 (Special Board meeting)
3. September 11, 2023 (Special Board Meeting)

[Action item] RESOLVED that the Board approve the minutes of August 14, 2023, August 31, 2023, and September 11, 2023

VI. Personnel Appointments - None

VII. Finances

1. Financial report – Catherine Lemmer
[Action item] RESOLVED to approve the financial report for August 2023.
2. Warrant Schedule for August 2023
[Action item] RESOLVED to approve the August 2023 warrant schedule.
3. Receipt of reimbursement grant funds into capital improvement reserve
[Action item]

WHEREAS, the Library has received \$175,000.00 in grant funds from the Dormitory Authority of the State of New York (DASNY), which the Board intends to reserve for capital improvements purposes.

THEREFORE, IT IS RESOLVED that the Board hereby establishes a capital reserve fund for general capital improvements and authorizes the opening of a separate account in the New York Liquid Asset Fund (NYLAF) to hold capital reserve fund monies.

IT IS FURTHER RESOLVED to initially deposit the grant funds in the amount of \$175,000.00 in the Library's operating account and, after the capital reserve fund account is opened, to transfer and deposit the monies in the amount of \$175,000.00 into the capital reserve fund.

VIII. Director's Report – Catherine Lemmer

[Action item] RESOLVED to approve annual HVAC service contract with Armistead Mechanical Services, Inc. in the amount of \$7,152.

IX. Report on Construction Grant 9145 (generator, security system installations) – Catherine Lemmer

X. Committees Reports

1. Standing Committees

- A. Physical Resources Committee
- B. Community Resources Committee
- C. Human Resources
- D. Sunshine Committee

2. Ad-hoc Committees

- A. Historical Society Committee
- B. Bylaws Committee

XI. Reports from Partner Groups

- 1. Friends liaison – Trustee Bill Troy
- 2. Junior Friends liaison – Trustee Jim Tarvin

XII. New Business

XIII. Privilege of the floor

XIV. Executive Session

[Action item] RESOLVED that the Board enter executive session for the purpose of discussing the employment history of a particular individual.

XV. Adjournment

[Action item] RESOLVED that the Board of Trustees adjourn.

Next Regular Meeting: October 9, 2023 @ 7:00 PM

Privilege of the Floor

Pursuant to Article II, Section 6 of the bylaws of the Goshen Public Library and Historical Society, any member of the public, present at the meeting, may speak during privilege of the floor. The Chair of the meeting shall designate a maximum amount of time for privilege of the floor in order to run the meeting in an efficient manner. Comments may not personally denigrate staff or Board members. Attendees' behavior shall be held to the Library Rules of Conduct.

Members of the public wishing to speak will be recognized by the Chair and be asked to state their name and address for the record.

Goshen Public Library and Historical
Society Board of Trustees Meeting
Draft
Meeting Minutes of August 14, 2023

I. Call to Order

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Meghan Boroden at 7:00pm on August 14, 2023

Attendance

Board Members Present: Meghan Boroden, Bill Troy, Bob Quinn, Heather LaBruna, Jim Tarvin, Emily Collado, and Tina Fortugno. Also in attendance, Catherine Lemmer, Director, and Mary Hoens, Clerk of the Board.

II. Pledge of Allegiance

III. Review and Approve Agenda (Action Item):

RESOLVED to approve the agenda as amended. Motion, Emily Collado. Second, Heather LaBruna. (Approved 7-0-0).

IV. Statement regarding the status of the response to the Goshen Public Library Workers Organizing committee.

V. Privilege of the Floor: Norma Nunez-Langlois of Goshen, Harlene Kresse of Goshen and GPL&HS employee, Chuck LaRocca of Montgomery, Ken Newbold of Goshen, Walter Kresse of Goshen, and James Langlois of Goshen spoke.

VI. Approval of Minutes (Action Item):

1. July 10, 2023 (Regular Board Meeting)

RESOLVED that the Board approve the minutes of July 10, 2023. Motion, Bill Troy. Second, Bob Quinn (Approved 7-0-0)

VII Personnel Appointments

1. **RESOLVED** to approve Iolana Comacho as a Part-Time, Non-Competitive Library Clerk of the Goshen Public Library and Historical Society. Motion, Emily Collado. Second, Jim Tarvin. Approved (7-0-0).0-0).

VIII. Finances

Financial Report presented by Director Catherine Lemmer.

1. **RESOLVED** that the Board approve the financial report for July 2023. Motion, Bill Troy. Second, Bob Quinn. (Approved 7-0-0).

2. **RESOLVED** to accept the warrant schedule for July 2023. Motion, Bill Troy. Second, Heather LaBruna. (Approved 7-0-0).

IX. Director's Report:

Presented by Catherine Lemmer. See attached.

1. **RESOLVED** to approve annual service contract with Automated Logic in the amount of \$10,000.00. Motion, Bill Troy. Second, Bob Quinn. (Approved 7-0-0).

2. Vote to approve an annual HVAC service contract after reviewing vendor options has been tabled until additional information is received.

X. Committee Reports

1. Standing Committees

- A. Physical Resources Committee: Bob Quinn and Jim Tarvin
- B. Community Resources Committee: Tina Fortugno and Emily Collado
- C. Human Resources Committee: Emily Collado, Bill Troy, and Bob Quinn Meeting on August 15th.
- D. Sunshine Committee: Emily Collado

2. Ad-hoc Committees

A. Historical Society Committee: Presentation by Jim Kuroski & Don Aitchison for proposed local history journal project.

- i. **RESOLVED** that the Board support the proposal to publish a local history journal. Motion, Emily Collado. Second, Heather LaBruna. (7-0-0)
- ii. Local History Room policies and procedures tabled for further development and review.

XI.Reports from Partner Groups

1. Friends' liaison – Bill Troy

Big Band Concert on August 5th was a success, drawing a crowd of 260 people. Sept. 9th Lecture on Ford Motor Company and its toxic site is scheduled for 10am.

2. Junior Friends liaison – Jim Tarvin

The recruitment party on July 26th brought in 15 new Junior Friends. The open mic night was successful, and the Jr. Friends also assisted with the 50/50 at the Big Band Concert.

XII.New Business

1. September Regular Board meeting change

RESOLVED that the Board approve to change the September regular meeting date from September 11th to September 18th. Motion, Bill Troy. Second, Jim Tarvin. (Approved 7-0-0).

XIII.Privilege of the Floor

Gloria Bonelli of Goshen, Jim Burgis of Middletown, Susie Sohn of Goshen, and Hannah Dilorio of Goshen and Kitty Ruberte-Smith spoke.

XIV. Executive Session:

RESOLVED that the Board enter Executive Session at 8:17 pm for the purpose of discussing the employment history of a particular individual. Motion, Heather LaBruna. Second, Bill Troy. (Approved 7-0-0.)

RESOLVED that the Board exit Executive Session at 9:15 pm. No action was taken. Motion, Bill Troy. Second, Heather LaBruna. (Approved 7-0-0.)

XVII. Adjournment:

RESOLVED that the meeting be adjourned at 9:16pm. Motion, Heather LaBruna. Second, Tina Fortugno. (Approved 7-0-0).

Next regular Board Meeting September 18, 2023.
Respectfully submitted:
Mary C. Hoens, Clerk of the Board

Goshen Public Library and Historical Society
Board of Trustees Special Meeting

Draft

Special Meeting Minutes of August 31, 2023

I. Call to Order

The special meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Meghan Boroden at 7:00pm on August 31, 2023.

Attendance

Board Members Present: Meghan Boroden, Bill Troy, Bob Quinn, Heather LaBruna, Jim Tarvin, Emily Collado (arrival at 7:05pm), and Tina Fortugno. Also in attendance, Mary Hoens, Clerk of the Board.

II. Executive Session (Action Item):

RESOLVED that the Board enter Executive Session at 7:00 pm for the purposes of discussing the employment history of a particular individual. Motion, Heather LaBruna. Second, Bill Troy. (Approved 6-0-0).

RESOLVED to exit Executive Session at 8:50 pm. No action was taken. Motion, Bill Troy. Second, Bob Quinn (7-0-0).

III. Adjournment

RESOLVED that the Board adjourn at 8:50 pm. Motion, Bill Troy. Second, Bob Quinn. (Approved 7-0-0)

Next regular Board Meeting September 18, 2023

Respectfully submitted:

Mary C. Hoens, Clerk of the Board

Goshen Public Library and Historical Society
Board of Trustees Meeting

Draft

Special Meeting Minutes – September 11, 2023

I. Call to Order

The Special Meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Meghan Boroden at 7:30 p.m. on Monday, September 11, 2023.

II. Attendance

Board Members Present: Meghan Boroden, Bill Troy, Bob Quinn, Heather LaBruna, Jim Tarvin, Emily Collado, and Tina Fortugno. Also present Director Catherine Lemmer.

III. Moment of Silence in honor of September 11, 2001

IV. Executive Session: (Action Item)

RESOLVED that the Board enter Executive Session at 7:33 p.m. for the purpose of discussing collective negotiations pursuant to article fourteen of the civil service law. Motion, Bob Quinn. Second, Jim Tarvin. (6-0-0)

[Trustee Emily Collado arrived during Executive Session]

RESOLVED that the Board exit Executive Session at 8:01 p.m. Motion, Bill Troy. Second, Bob Quinn. (7-0-0)

No action was taken.

V. New Business

RESOLVED that the Board of Trustees voluntarily recognizes Civil Service Employees Association (CSEA), Local 1000 AFSCME, AFL-CIO as the exclusive representative for the purpose of collective bargaining for Goshen Public Library and Historical Society employees as follows:

All full-time, part-time, and substitute employees who are regularly scheduled to work, on average each quarter, more than one (1) shift (4 hours) in a two-week period, in the following Civil Service Job Titles (unless otherwise excluded): Page, Library Assistant, Library Assistant (Children's Services), Library Clerk, Library Clerk (Public Relations), Senior Library Clerk, Principal Library Clerk, Librarian I, Librarian I (Children's Services), Librarian II, and Custodial Worker, excluding the following jobs: Library Director, Assistant Director, Human Resources Director, Business Affairs Office Financial Administrator (Principal Account Clerk), Business Affairs Office Coordinator, and also excluding employees who are not regularly scheduled to work, on average each quarter, more than one (1) shift (4 hours) in a two-week period.

Motion, Bill Troy. Second, Heather LaBruna. (Approved, 7-0-0)

V. Adjournment (Action Item)

RESOLVED that the meeting be adjourned at 8:03 p.m. Motion, Emily Collado. Second, Tina Fortugno. Approved (7-0-0).

Next Scheduled Meeting September 18, 2023, at 7:00 p.m.

Respectfully submitted:

Mary Hoens

Clerk of the Board of Trustees

Goshen Public Library and Historical Society
Statement of Activities
 August 1 - 31, 2023 and YTD Jul 1, 2023 - June 30, 2024

	A	B	C	D	E	F	G	H	I	J	K	L	M	Q	R	S	T
1				MONTH				YEAR TO DATE				FULL YEAR					
2				August 23/24	Budget	(Over) /Under Bud	23/24 Act YTD	YTD Bud	(Over) /Under Bud	% of Budget	Budget 23/24	Debt 23/24	% of Budget				
3	Income																
4		Real Property Taxes		-	-	-	-	-	-	-	1,897,106						
5		Real Property Taxes-Bond									-	493,094	0%	Bond amount			
6		PILOT Revenue		-	5,000	5,000	-	10,000	10,000	0%	60,000						
7		RCLS Grants		5,136	-	(5,136)	5,136	-	(5,136)		-						
8		Other Grants		-	667	667	-	1,333	1,333		8,000						
9		Library Charges		290	250	(40)	740	500	(240)		3,000						
10		Appropriated Reserve		-	-	-	-	-	-		56,720		0%	Appropriated			
11		Friends of the GPLHS		865	42	(823)	865	83	(782)		500			for Gen			
12		Donations		-	499	499	100	-	(100)		-						
13		Miscellaneous Income		96	-	(96)	318	997	679		5,982						
14		Total Income		6,387	6,458	71	7,159	12,913	5,754	55%	2,031,308	493,094	0%				
15	Expense																
16		Total Salaries & Wages		76,067	85,204	9,137	154,400	170,408	16,008	91%	1,107,653	-	14%				
17		Employee Benefits															
18		FICA		4,608	5,283	675	9,344	10,565	1,221	88%	68,674						
19		Medicare		1,078	1,235	157	1,867	2,471	604	76%	16,061						
20		Worker's Compensation		-	667	667	-	1,333	1,333	0%	8,000						
21		Unemployment Insurance		180	833	653	1,114	1,667	553	67%	10,000						
22		Disability Insurance		(69)	583	652	(141)	1,167	1,308	-12%	7,000						
23		Health Insurance		16,383	14,167	(2,216)	29,004	28,333	(671)	102%	170,000						
24		Retiree Health Insurance				-	-	-	-	0%							
25		Vision Care		52	83	31	113	167	54		1,000						
26		State Retirement		-	-	-	-	-	-	0%	100,000						
27		Direct Deposit Fees		105	83	(22)	215	167	(48)		1,000						
28		Total Employee Benefits		22,337	22,934	597	41,516	45,870	4,354	91%	381,735	-	11%				
29		Library Materials/Services															
30		Books - Adult		226	3,500	3,274	4,328	7,000	2,672	62%	42,000						
31		Books - Teen		-	667	667	91	1,333	1,242	7%	8,000						
32		Books - Juvenile		429	1,333	904	977	2,667	1,690	37%	16,000						
33		Books - Reference		-	250	250	99	500	401	20%	3,000						
34		Reference Databases		-	333	333	-	666	666	0%	4,000						
35		Serials		241	667	426	3,947	1,333	(2,614)	296%	8,000						
36		AV		135	333	198	550	667	117	82%	4,000						
37		AV - Audio Books		-	333	333	11	667	656	0%	4,000						
38		AV - Audio Music		-	83	83	-	167	167	0%	1,000						
39		Museum Passes		-	83	83	500	167	(333)	299%	1,000						
40		E Content		1,100	917	(183)	2,108	1,833	(275)	115%	11,000						
41		Total Library Materials/Services		2,131	8,500	6,369	12,611	17,000	4,389	74%	102,000	-	12%				
42		Building															
43		Equipment		392	300	(92)	392	600	208	65%	3,600						
44		Building Repairs/Improvement		-	2,500	2,500	837	5,000	4,163	17%	30,000						
45		Utilities		4,854	3,000	(1,854)	8,589	6,000	(2,589)	143%	36,000						
46		Insurance		1,121	-	(1,121)	1,121	-	(1,121)	0%	40,000						
47		New Building- Generator		-	-	-	-	-	-	0%	56,720			Appropriated			
48		Building Services		12,002	3,333	(8,669)	15,753	6,667	(9,086)	236%	40,000			for Generator			

Goshen Public Library and Historical Society
Statement of Activities
 August 1 - 31, 2023 and YTD Jul 1, 2023 - June 30, 2024

	A	B	C	D	E	F	G	H	I	J	K	L	M	Q	R	S	T
2				August 23/24	Budget	(Over) /Under Bud	23/24 Act YTD	YTD Bud	(Over) /Under Bud	% of Budget	Budget 23/24	Debt 23/24	% of Budget				
49	Custodial Services			-	500	500	-	1,000	1,000	0%	6,000						
50	Total Building			18,369	9,633	(8,736)	26,692	19,267	(7,425)	139%	212,320	-	13%				
51	Technology																
52	IT Services			-	3,500	3,500	10,404	7,000	(3,404)		42,000						
53	Computer Hardware			-	292	292	(2,094)	583	2,677	-359%	3,500						
54	Computer Software			-	208	208	73	417	344	18%	2,500						
55	ILS			-	1,500	1,500	3,998	3,000	(998)	133%	18,000						
56	Total Technology			-	5,500	5,500	12,381	11,000	(1,381)	113%	66,000	-	19%				
57	Programs/Public Relations																
58	Strategic Plan			-	417	417	-	833	833	0%	5,000						
59	Newsletter, Program Flyers			115	417	302	230	833	603	28%	5,000						
60	Programs - Adult			3,287	1,500	(1,787)	4,771	3,000	(1,771)	159%	18,000						
61	Programs-Community Dev			173	1,500	1,327	2,673	3,000	327	89%	18,000						
62	Local History			-	417	417	450	833	383	0%	5,000						
63	Programs - Juvenile			2,346	1,667	(679)	4,579	3,333	(1,246)	137%	20,000						
64	Programs - Teen			265	583	318	1,146	583	(563)	197%	7,000						
65	Total Programs/Public Relations			6,186	6,084	(102)	13,849	11,582	(2,267)	120%	78,000	-	18%				
66	Administrative Expenses																
67	Telephone			655	833	178	1,432	1,667	235	86%	10,000						
68	Printing			93	500	407	93	1,000	907	9%	6,000						
69	Postage			-	208	208	78	417	339	19%	2,500						
70	Office Equipment Maintenance			-	167	167	-	334	334	0%	2,000						
71	Professional Services			675	2,000	1,325	4,423	4,000	(423)	111%	24,000						
72	Library Supplies			2,238	1,358	(880)	2,270	2,717	447	84%	16,300						
73	Copier Lease			250	250	-	500	500	-	0%	3,000						
74	Continuing Education			355	583	228	355	1,167	812	30%	7,000						
75	Election			-	-	-	-	-	-	0%	3,500						
76	Membership Dues			500	208	(292)	1,000	416	(584)	240%	2,500						
77	Miscellaneous Expense			9	458	449	80	917	837	9%	5,500						
78	Total Admin Expenses			4,775	6,565	1,790	10,231	13,135	2,904	78%	82,300	-	12%				
79	Other Interest Exp						-	-	-		1,300						
80	Bond Interest Exp			-	-	-	-	-	-			263,094					
81	Bond Principal						-	-	-			230,000					
82	Total Expense			129,865	144,420	14,555	271,680	288,262	16,582	94%	2,031,308	493,094	11%				
83	Total Income			6,387	6,458	71	7,159	12,913	5,754		2,031,308	493,094	0%				
84	Net Ordinary Income			(123,478)	(137,962)	14,484	(264,521)	(275,349)	10,828		-	-					
85	NO CAPITAL ACTIVITY			Narrative: Operating budget is \$16,582 under budget.													
86				Credit on Computer Hardware is from Insurance claim rec'd in July.													
87																	
88																	
89																	
90																	
91																	
92																	
93																	
94																	

Goshen Public Library & Historical Society
Statement of Cash Position
Capital Fund at 08/31/23

Cash accounts	Balance
Orange Bank & Trust	9,252.53
Community Foundation of Orange & Sullivan (CFOS)	55,532.85
Total cash available	64,785.38

NO CAPITAL ACTIVITY

Goshen Public Library and Historical Society
Balance Sheet
General Fund
As of August 31, 2023

	A	B	C	D	E	F	G	K	L	M	N
1											
2						31-Aug-23					
3	ASSETS										
4	Current Assets										
5	Checking/Savings										
6	Cash - Key - Current year funds					164,918.34					
7	Cash - Key - 6/30/23 Balance					509,581.22					
8	Total Key Balance					674,499.56					
9											
10	Cash - Orange County Trust					5,395.63					
11	Petty Cash					99.25					
12	Total Checking/Savings					679,994.44					
13											
14											
15											
16											
17	Total Current Assets					679,994.44					
18	TOTAL ASSETS					679,994.44					
19											
20	LIABILITIES & EQUITY										
21	Liabilities										
22	Current Liabilities										
23	Accounts Payable					7,577.72					
24	Accrued Expenses					-					
25	Real Property Tax Advance					450,000.00					
26	Payroll Liabilities					4,042.59					
27	Total Other Current Liabilities					461,620.31					
28											
29	Total Liabilities					461,620.31					
30											
31	Equity (Total Assets less Total Liabilities)					218,374.13					
32											
33	TOTAL LIABILITIES & EQUITY					679,994.44					
34											

Goshen Public Library and Historical Society
Board Warrant Schedule
September 12, 2023

08/16/2023	18553	Straus Newspapers	Programs/Public Relations-Newsletter	93.33
08/17/2023	18554	Automated Logic	Building-Building Services	7,259.00
08/18/2023	18555	Greenwald & Doherty LLP	Administrative Expenses-Professional Services	3,073.00
08/24/2023	18556	Payroll		77.86
08/22/2023	18557	Demco Software	Electronic Resources-Computer Software	1,016.16
08/23/2023	18558	Baker & Taylor Books	Library Materials-Books-Adult/Juvenile/Teen	2,385.59
08/23/2023	18559	Catherine Lemmer	Administrative Expenses-Continuing Education	65.00
08/23/2023	18560	Cengage Learning	Library Materials- Books Adult	85.58
08/23/2023	18561	Elm USA Inc.	Building-Building Repairs	282.96
08/23/2023	18562	Karen Golding	Programs-Teen Programs	94.72
08/23/2023	18563	M & T Bank	M & T credit card-see attached	3,859.67
08/23/2023	18564	Midwest Tape	Library Materials-AV/Audio Music	50.97
08/23/2023	18565	Orange & Rockland	Building-Utilities	4,305.14
08/23/2023	18566	Ruth L Mallard	Programs-Adult Programs	20.00
08/23/2023	18567	Void		-
08/23/2023	18568	Goshen Chamber of Commerce	Administrative Expenses-Membership Dues	500.00
08/23/2023	18569	Void		-
09/05/2023	18570	Allegro Landscaping	Building-Building Services	2,265.00
09/05/2023	18571	Daily News, L.P.	Library Materials-Serials	240.50
09/05/2023	18572	Frontier Communications-NY	Administrative Expenses-Telephone	89.38
09/05/2023	18573	Gustavo Lopez	Administrative Expenses-Telephone	30.00
09/05/2023	18574	Hoopla	Library Materials-E Content	1,100.07
09/05/2023	18575	Karen Golding	Programs-Teen Programs/Admin Exp-Continuing Education	326.02
09/05/2023	18576	McNaughton	Library Materials-Books-Adult	2,094.00
09/05/2023	18577	Robert W. Schultz, CPA	Administrative Expenses-Professional Services	675.00
09/05/2023	18578	Toshiba Financial Services	Administrative Expenses-Toshiba lease	250.00
09/05/2023	18579	Village of Goshen	Building-Utilities	507.75
09/08/2023	18580	Michelle R. Muller	Programs-Juvenile Programs	300.86
09/12/2023	18581	Ann M. Roche	Employee Benefits-Health Insurance	808.60
09/12/2023	18582	Book Page	Library Materials-Books-Adult	402.00
09/12/2023	18583	Cengage Learning	Library Materials-Books-Adult	112.79
09/12/2023	18584	Knight Watch Security Systems	Building-Generator	19,950.00
09/12/2023	18585	Midwest Tape	Library Materials-AV/Audio Music	190.41
09/12/2023	18586	NEC Cloud Communications America Inc.	Administrative Expenses-Telephone	536.17
09/12/2023	18587	Norma Fives	Employee Benefits-Health Insurance	607.95
09/12/2023	18588	NYSEG	Building-Utilities	42.49
09/12/2023	18589	Pitney Bowes - Quarterly	Administrative Expenses-Postage	197.70
09/12/2023	18590	Quill Corporation	Administrative Expenses-Library Supplies	107.47
09/12/2023	18591	RCLS General	Library Materials- Reference Databases	248.00
08/10/2023	ACH DR	AFLAC	Employee Benefits-Health Insurance	211.09
08/10/2023	ACH DR	Internal Revenue Service	Employee Benefits-FICA/Medicare/Federal Taxes	8,643.98
08/10/2023	ACH DR	New York State Tax Dept	Employee Benefits-New York Taxes	1,409.65
08/10/2023	ACH DR	TIAA-CREF	Employee Benefits-403b withholding	1,288.46
08/24/2023	ACH DR	AFLAC	Employee Benefits-Health Insurance	211.09
08/24/2023	ACH DR	TIAA-CREF	Employee Benefits-403b withholding	1,288.46
08/24/2023	ACH DR	Internal Revenue Service	Employee Benefits-FICA/Medicare/Federal Taxes	8,484.56
08/24/2023	ACH DR	New York State Tax Dept	Employee Benefits-New York Taxes	1,352.71
08/29/2023	ACH DR	Utica National Insurance	Building-Insurance	1,121.00
			Total	78,262.14



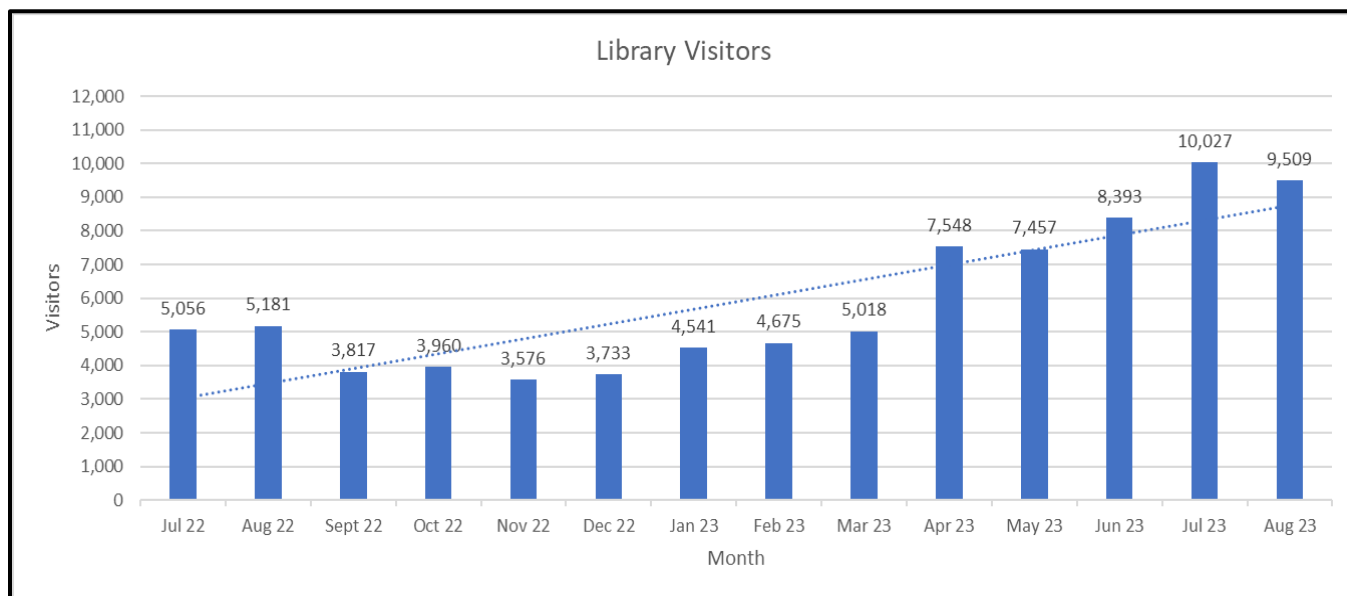
**Board of Trustees
September 18, 2023 Board Meeting**

August 2023 Library Report to the Board of Trustees

Select Statistics

During August, 9,509 patrons visited the Library in person, and thousands more patrons visited virtually and found answers through the Library’s website and electronic resources. There were 3,154 visitors to the Library’s website. Navigation links in Spanish are being added to the Library’s website homepage. The Library issued 69 new library cards, bringing the total number of cardholders to 7,351.

The following charts the visitors to the Library over the last year:



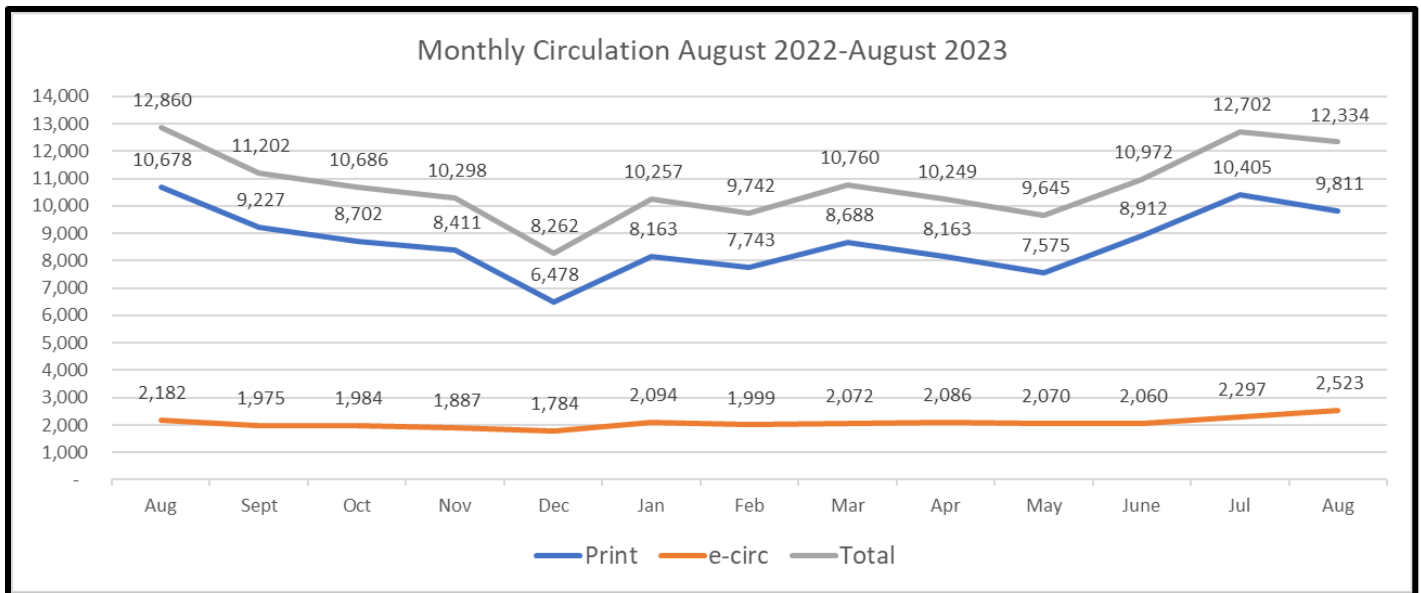
Circulation

Library cardholders have access to nearly 400,000 print, physical resources such as DVDs, CDs, games, and e-resources in our Library alone, and millions more through the RCLS consortium. In August 2023, 12,334 items (9,811 physical and 2,523 digital) were checked out by Library users. The August digital checkouts were at an all-time high. Goshen cardholders borrowed 1,882 items

from the other 46 RCLS consortium libraries. The Library lent 1,513 items to the other RCLS consortium libraries.

Video game use remains high, with 167 games checked out in August, with an average of 115 per month in 2023. In August, 30 passes, providing free or reduced access to ten different museums and attractions, checked out. The funding for the museum pass program is generously provided by the Friends of Goshen Public Library & Historical Society. The average pass use is 12 per month. In 2023, 173 items from the Library’s growing Library of Things checked out. The *Library of Things* includes Roku sticks, games, and puzzles, and yard games such as badminton, volleyball, bocce ball, corn hole, croquet, Flickin’ Chicken, Ladderball, and Pickleball equipment.

The Library catalog has been improved to provide each museum pass its own catalog record. This helps patrons find a particular pass and easily see if it is available. Similar cataloging steps will be taken with the *Library of Things* items in the coming months.



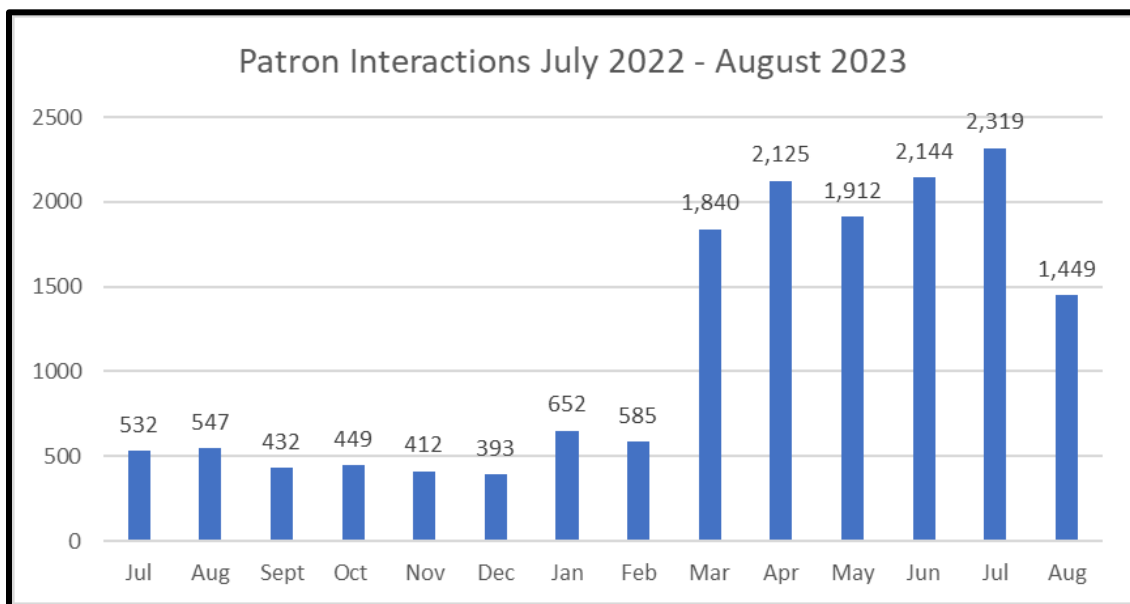
Digital Resources

In addition to Hoopla and Overdrive (Libby), the Library provides access to 81 database resources on its website. These databases range from research to K-12 educational resources, to self-paced skills training and language learning, to support for job seekers, entrepreneurs, and small businesses. Tutor.com provides live homework help as well as college essay and writing sample review. The Library partnered with libraries in Florida, Chester, Monroe, Woodbury, and Tuxedo to place a ¼ page ad in the Back-to-School newspaper insert promoting library cards and homework help from databases such as Tutor.com.

Reference/Information Patron Interactions

In August 2023, there were 1,449 patron reference, readers advisory, technology, and library resources and services questions (excludes directional questions). Questions are responded to via telephone, email, and in-person.

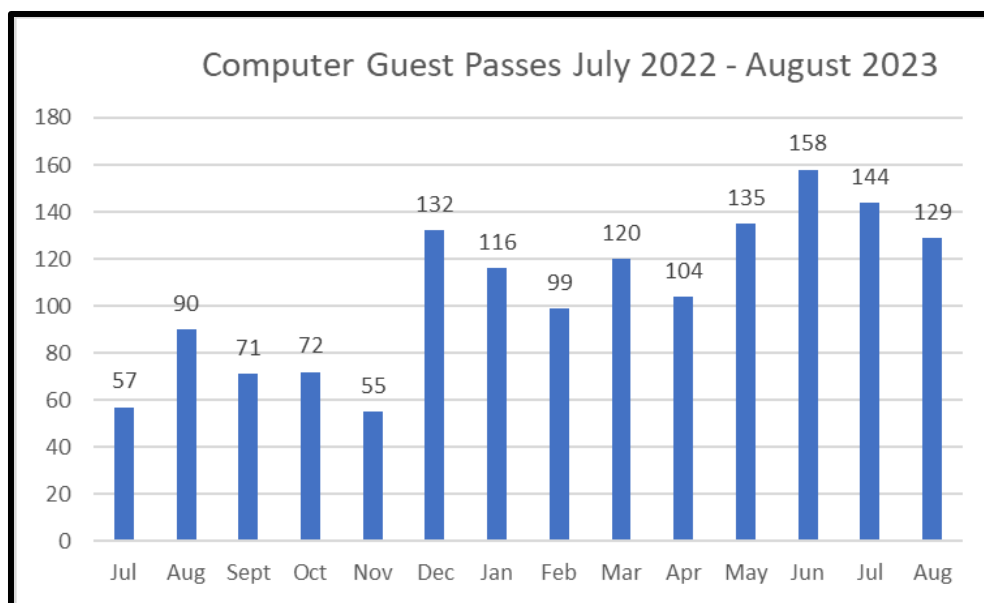
Researchers and visitors from California and Texas, as well as local residents visited the Local History Room. Ann Roche and Don Aitchison, Local History Room, have assisted Michael Dolan, Radical Media, who is producing a WWI documentary for PBS. The document includes photos and documents from the Local History Room. The time and date of the documentary airing later this fall will be shared when available.



Digital Access Services

The Library uses Envisionware and Sonic Wi-Fi counters to report on Patron Desktop and Wi-Fi Usage.

- In August 2023, there were 6,415 Wi-Fi sessions, or an average of 207 per day; the highest tracked monthly usage. The highest usage day was August 2 with 309 sessions. The Library's Wi-Fi is broadcast to the parking lot and provides valuable internet access during the times the building is closed. For example, the Library's Wi-Fi was used 282 times, an average of 70 times, on the Sundays in August when the Library was closed.
- In August 2023, there were 6,513 Patron Desktop sessions, an average of 250 per day. This includes computers in Adult, YA/Teen, and Just for Kids. There is no charge to use the computers and guest passes are available to individuals without library cards. In August, the Library issued 129 computer guest passes.



Programs

August saw the completion of successful 2023 Summer Reading programs for adults, teens, and children. A rescheduled traveling theatre performance and Field Day Finale were highlights from the Youth Services report. A sincere thank you to Summer Reading program sponsors, including the Friends of the Goshen Public Library & Historical Society.

YA reports strong interest in VR, cultural programs, and the weekly chess club. Adult Services hosted two successful music programs among other events and two technology classes taught by a volunteer. The yoga and Zumba programs remain popular.

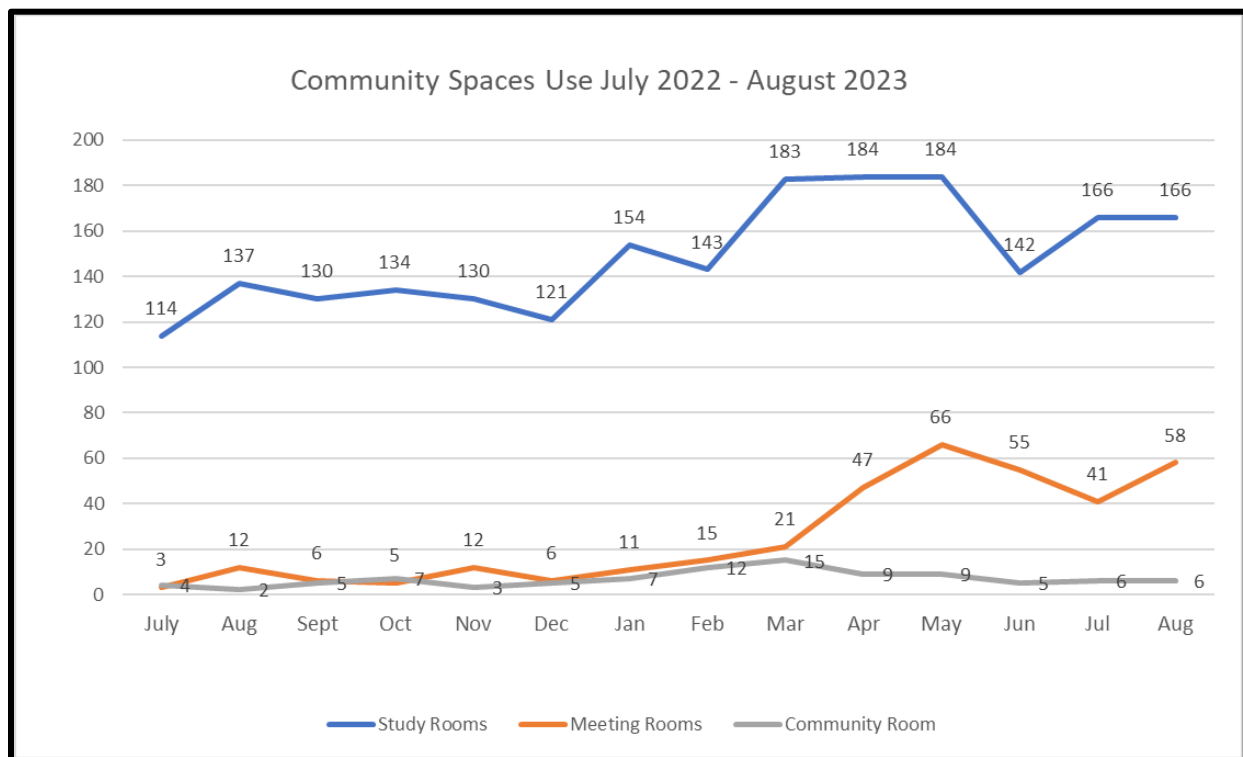
The Big Band Sound Orchestra concert was a grand success, entertaining 260 music lovers on the Library patio. Thank you to Trailside Treats for the complimentary ice cream and Norton & Christensen for sponsoring the Big Band Sound Orchestra.

In total, the Library hosted/sponsored 69 Library programs that drew almost 1877 participants. Another 194 patrons completed or participated in one of the eight asynchronous DIY or participation projects. These programs included early childhood development and literacy programs, community health, theatre events, YA activities, book clubs, lectures, movement classes, and art, music, tech, and educational programs. 123 teen volunteers provided over 1,000 hours of time supporting summer reading and other programs. The department reports are attached for more detail.

Community Spaces

The Library's community spaces are an important asset used by community groups, tutors, job seekers, entrepreneurs, remote workers, support services organizations, and civic and community non-profits. Sandra Delgado is managing room reservation duties and has also translated the reservation forms and guidelines into Spanish.

In August 2023, the Library's study rooms were used 166 times and the two meeting rooms were used a total of 58 times by the community. The Pomares Community Room was used six times. These totals do not include Library program or meeting uses. The following shows the use over the last fiscal year.



RCLS/Consortium Matters

- The RCLS Board of Trustees unanimously approved the 2024 Operating Budget on August 16, 2023. The Library Board will be asked to pass a resolution to accept or not to accept the RCLS budget at its October 9 Board meeting. The RCLS budget materials will be distributed to the Library Board. In addition, Library Trustees and staff are invited to attend a Budget Discussion virtual meeting on Wednesday, September 20 (6:30-7:30 pm), or Monday, September 25, 2023 (6:30-7:30 pm), to learn more. Please register at <https://rcls.org/calendar/> if you wish to attend and an access link will be provided before

the meetings. Budget information from RCLS will be distributed to the Trustees at the September 18, 2023 Board meeting.

- The Directors' Association (DA) unanimously approved the migration from Sirsi, the consortium's current ILS product, to the open-source ILS product Koha. The DA also unanimously approved ByWater Solutions as the support vendor for Koha. The backroom migration work will start in December 2023 with the goal of completing the migration in September 2024. The funding for the data migration will be funded by the RCLS capital account. This funding allowed the focus to be on finding the product best suited for the RCLS consortium's needs versus finding the most affordable product. The Library Trustees will be asked to pass a resolution acknowledging/approving the move from Sirsi to Koha at the October 9 Board meeting. A memo from Grace Riario, RCLS Executive Director, outlining the process will be distributed to the Trustees at the September 18, 2023 Board meeting.

Marketing and Public Relations

- The Library's monthly enews has a distribution list of 2,000. In August, the enews had a 38% open rate. The Library currently has 2,521 Facebook followers and 1,000 Instagram followers.
- Episode 14 of the FLOGOS podcast (a joint project with Florida Public Library), featuring program and collection information, plus previews for Florida's 65th Anniversary and the Library's upcoming September 30 Go-Con event is at <https://clrosari.podbean.com/e/ep-14-9523-flogos-library-podcast/>.

Community Partnerships and Projects and Outreach

- The Library renewed its annual membership in the Goshen Chamber of Commerce. The Chamber is interested in using the small meeting rooms in the coming months.
- On September 14, the Director met with representatives of the Goshen Art League to discuss the possibility of creating an exhibit space in the Pomares Community Room.

Personnel Matters

- The Library has posted a part-time children's librarian position, part-time adult services librarian, part-time library clerk, and a full-time instructional technologist/technology position.
- The Library is working with Elizabeth DiGiorgio, a graduate student at the School of Information Studies, Syracuse University, to develop a semester long internship around archival work. Ms. DiGiorgio will be providing valuable and needed assistance on projects in the Local History Room.

General Operations

- Michelle Muller, AD and Head of Youth Services, is leading the study of a calendar product to replace the Library's current calendar product from DEMCO which is sunsetting in the coming months.

Building and Facilities Matters

Nearing Completion of 2018-19 Grant

- Fanshawe/Rockland Electric has advised that the generator is scheduled to be delivered on September 19 and 20, with the installation work to be completed over the next week.
- Knight Watch will complete the installation of the security camera system on September 22. The initial project includes exterior cameras that will provide coverage of the pump house, generator, parking lot, and patio. The system records visual only and is designed to provide protection for patrons, staff, and library property, including the priceless artifacts in the local history collection.
- The conclusion of the generator and security system projects will enable the library to request the final \$8,600 reimbursement disbursement under a grant that was awarded in 2019-2020.

Correspondence and reports

- Adult Services Department August Report
- Local History Room August Report
- Youth Services Department August Report
- YA Department August Report

**SEMI- ANNUAL
PLANNED MECHANICAL MAINTENANCE AGREEMENT**

For

**Goshen Public Library & Historical Society
366 Main Street
Goshen, NY 10924**

Armistead Mechanical, Inc. Services (hereafter known as “**AMI**”) will provide on-going Maintenance Services for the HVAC equipment as identified on (Schedule A) at **Goshen Public Library & Historical Society**. The plan will be initiated, scheduled, administered, monitored and updated by **AMI**. The service activities will be directed and scheduled based on manufacturers’ recommendations, equipment location, application, type, run time, and **AMI**’s own experience. **AMI** will keep **Goshen Public Library & Historical Society** informed of the program’s progress and results on a continuing basis via a detailed Service Report, presented after each service call for review, approval and signature.

AMI will provide the following services for the building environmental mechanical systems comprised of the equipment listed on inventory of equipment (Schedule A) listed below. These activities are intended to extend equipment life and ensure proper operating condition and efficiency.

Proposal Date:

September 18, 2023

PLANNED MAINTENANCE AND EQUIPMENT TASKING

Scheduled testing and inspection, including seasonal startups of all the equipment listed within (Schedule A) will be systematically performed. Manufacturer's recommended procedures, on-site conditions, and our own experience will dictate work performed. Normal maintenance materials including air filters, belts, oils and lubricants are included. Please refer to the below tasking sheet for the outline of services and procedures that will be performed.

SCHEDULE A – EQUIPMENT LIST

<u>UNIT</u>	<u>MANUFACTURER</u>	<u>MODEL</u>	<u>SERIAL</u>	<u>LOCATION</u>
H.P.1/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070190	CEILING
H.P.2/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070194	CEILING
H.P.3/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070195	CEILING
H.P.4/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070189	CEILING
H.P.5/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070184	CEILING
H.P.6/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070187	CEILING
H.P.7/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070193	CEILING
H.P.8/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070197	CEILING
H.P.9/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070179	CEILING
H.P.10/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070182	CEILING
H.P.11/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070183	CEILING
H.P.12/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070178	CEILING
H.P.13/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070186	CEILING
H.P.14/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070198	CEILING
H.P.15/M1D1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070142	CEILING
H.P.2-1	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070181	CEILING
H.P.2-2	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070191	CEILING
H.P.2-3	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070180	CEILING
H.P.2-4	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070202	CEILING
H.P.2-5	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070177	CEILING
H.P.2-6	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070199	CEILING
H.P.2-7	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070196	CEILING
H.P.2-8	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070186	CEILING
H.P.2-9	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070201	CEILING
H.P.2-10	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070200	CEILING
H.P.2-11	GEO COMFORT	GZS017B0XLM0CSS/HSB00AA0A5B05	M180070186	CEILING
ERV-1	ADDISON	PROF180C0A2A	180407301001	ROOF

Included in the above equipment list are all associated pumps in mechanical room.

EQUIPMENT TASKING

Goshen Public Library & Historical Society 366 Main Street Goshen, NY 10924

HEAT PUMPS	INSPECTIONS			
Tasking	Fall	Winter	Spring	Summer
• Check condensate drain and pan, clean as required	x		x	
• Check for unusual noise or vibration	x		x	
• Replace air filters (material cost included)	x		x	
• Check electrical connections, tighten as required	x		x	
• Verify operating sequence	x		x	
• Lubricate fan motor and bearings, if applicable	x		x	

ENERGY RECOVERY VENTILATOR	INSPECTIONS			
Tasking	Fall	Winter	Spring	Summer
• Check pressure drop across heat wheel	x		x	
• Verify proper blower operation	x		x	
• Lubricate blower and motor bearings	x		x	
• Replace air filters (material cost included)	x		x	
• Verify proper operation	x		x	
• Check belts (If belts need to be replaced, it will be done on a time and material basis)	x		x	

PUMPS	INSPECTIONS			
Tasking	Fall	Winter	Spring	Summer
• Check for noise and vibration	x		x	
• Check for water leaks	x		x	
• Check operating pressures	x		x	
• Lubricate motor bearings	x		x	
• Lubricate bearing assembly	x		x	
• Check motor amperages	x		x	
• Check level of glycol tank	x		x	

ADDITIONAL PROGRAM ELEMENTS

- Refrigerant Containment Service – We will track and record refrigerant use as per federal, state and local regulatory guidelines. Our service vans are equipped with certified refrigerant recovery equipment.
- Service Documentation – We will document all scheduled and unscheduled service work showing the time, date, name of service technician, and equipment identification and brief description of work. A copy of this report will be emailed to you upon completion of each visit.
- Performance Assurance Program – We will meet with you annually or more frequently upon request to evaluate and make modifications necessary to this Planned Mechanical Maintenance agreement to assure that it continues to meet your business and technical requirements.

As a client of *AMI*, you will receive priority response for emergency and repair service 24/7.

TERMS AND CONDITIONS OF AGREEMENT

1. **AMI** agrees to provide building equipment maintenance services as detailed above on the equipment designated in Schedule A, (attached hereto), in accordance with the terms and conditions of this agreement.
2. Service under this agreement shall be provided between the hours of 7:00 AM and 3:30 PM, Monday through Friday.
3. **Goshen Public Library & Historical Society** shall permit **AMI** free and timely access to areas and equipment and allow AMI to start and stop the equipment as necessary to perform required services. **AMI** will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
4. Emergency and repair service is available 24/7/365. Services performed above and beyond this contract shall be invoiced at AMI prevailing time and material rates. Normal working hours are 7:00 AM – 3:30 PM Monday through Friday.

Service performed on Saturdays, Sundays, holidays or at any time other than normal working hours shall be provided at our current premium rate (shall not include telephone support). If additional work is required, the following labor rate schedule and fees will apply:

	<u>Straight Time</u>	<u>Overtime</u>	<u>Double-time</u>
Technician	\$155.00	\$232.50	\$310.00

- Straight time is designated as Monday through Friday, 7:00 AM to 3:30 PM
 - Overtime is before/after Straight time and Saturdays
 - Double-time is applicable on Sundays and Holidays
 - A four (4) hour minimum charge is issued on Saturdays, Sundays or Holidays
 - A vehicle charge of \$75 per service call
5. Any disagreement between the parties shall be settled by arbitration per the basic indemnification provision contained in AIA Document A201, Article 3.18.
 6. Either party to this agreement can cancel the agreement with a 30-day written notice. In the event of premature cancellation of this contract, **Goshen Public Library & Historical Society** agrees to pay **AMI** any monies earned beyond the monthly installments received to date. (Example: Contractor completed 75% of the annual scope of work, and due to payment structure client has only paid 50% of the annual price. The client would be billed for the balance of work completed to date, not the balance of the contract.)
 7. **AMI** shall not be liable for loss of business or consequential damages other than property damage or injury to persons caused as a direct result of negligence by **AMI** in performance or failure of performance of its obligations under this agreement.
 8. **AMI** shall not be liable for loss, delay, injury or damage which may be caused by circumstances beyond its control, including, but not restricted to, acts of God, fire, theft, explosion, power failures, vandalism, floods, or delays in transportation.
 9. Payment terms are Net 30 days. For your convenience, **AMI** accepts payment by credit card.
 10. **Goshen Public Library & Historical Society** agrees to pay any applicable sales taxes.

PAYMENT TERMS

The Planned Maintenance Agreement described herein will commence beginning with the signature date of this agreement. The cost to implement this Program includes all costs associated with performing the scope of work defined above.

Your annual investment for this program is **\$7,152.00** plus applicable sales tax.

Please Check Payment Option:

- _____ **\$7,152.00** **Annually**
- _____ **\$3,576.00** **Semi-Annually**
- _____ **\$1,788.00** **Quarterly**

This proposal is valid for 45 days from proposal date

Goshen Public Library & Historical Society

AMI Services, Inc.

ACCEPTED BY: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

P.O. #: _____

ACCEPTED BY: *Kyle Engle / Lyndsay Cherubino*

PRINT NAME: Kyle Engle / Lyndsay Cherubino

TITLE: Maintenance Sales Representatives

DATE: September 18, 2023

Adult Services Monthly Report

August 2023

Programs

Summer Reading

Summer Reading participation was not significantly different this year from last. Each book read or activity completed earned a raffle ticket for the prizes. Some prizes were purchased, but by far the most popular were the gift cards for local businesses that were generously donated. This year's donors were:

- Amore's Pizzeria & Restaurant
- Goshen Car Wash
- Goshen Ghost Tours
- Limoncello at the Orange Inn
- Stagecoach Inn
- The Computer Guy
- Trailside Treats Creamery
- What's the Scoop?

Summer Reading Comparison: 2022 vs 2023

	<u>2022</u>	<u>2023</u>
Registrants	80	83
Paper logs	7	6
Participants	54	51
Books read	362	358

Highlighted Programs

8/2	Intro to Historical Fencing	5
8/4	GPL Cookbook Club	10
8/5	GPL Saturday Book Club	12
8/5	Big Band Sound Orchestra	260
8/7	Drum Circle	9
8/10	Straight to the Heart of Nutrition	21
8/12	The Twangtown Paramours	72
8/14	Adult Virtual Jackbox Program	7
8/15	Technology Class - How to Use Gmail	2
8/16	Ice Dyeing	12
8/17	Acting Improv	4
8/22	Outdoor Movie Night	28
8/24	Anime (Dragon Ball) Club	5

8/26	100 Years of American Songwriting	54
8/28	GPL Mystery Book Club	10
8/29	Technology Class - Google Docs/General Features	9
8/30	BYO(Book) Club	5

Library patrons enjoyed three concerts this month with the annual Big Band Sound Orchestra concert, a history lesson on a century of songwriting, and the Twangtown Paramours stopping by on their northeast tour.

We introduced a series of basic technology classes this month taught by a volunteer. At this point the classes are still limited by needing patrons to bring their own devices, but those who have been attending have been grateful for the opportunity.

Looking ahead

We will be hosting our second blood drive on September 21. Nearly 2,000 donations are needed each day in New York and New Jersey alone and each donation can help multiple patients.

September 30 will see the Library's first **Go Con!**, a mini comic/fandom convention. There will be games, contests, vendors, special guests, and more for all ages.

For this year's Great Give Back on October 28, the Library will be hosting a Volunteer Fair, where non-profits and those looking for volunteer opportunities can meet. So far there are sixteen organizations that have signed up for a table.

Submitted,

Ruth Mallard

Local History Room Statistics For August 2023

Visitors - 12
Telephone - 6
Emails - 4

Visitors from California, Texas, upstate New York and local residents. Most searching Family history. Out of town visitors going to Lego Land stopped by and were impressed with our library. Cataloguing in Past Perfect ongoing with Liz DiGiorgio and Don Aitchison. Obituary database up but not complete. I can input but not available to the public. Working on it.

Thank you letters and Deed of gift sent to the following:

Adele Coates – Coates-Goshen Car wheel.

John Seward (his father owned the “Interpines” “Home for Invalids”, latter known as a sanitarium for the mentally ill.) - 2 bottles (local) “Chardavoyné” and “Harford”. Also. 2 books “History of Sullivan County” and “Old Fort Johnson”.

A Historical Committee meeting was held of August 21. The policy subcommittee will meet again to review the suggestions made by Tina Fortugno. The History Journal Project was approved by the Board. Task assignments, target dates, Journal title, etc. were discussed.

Submitted by:
Ann M. Roche

Youth Services Monthly Report
August 2023

Another year and another successful summer reading program has come to a terrific end! We were so happy to spend the last 6 weeks encouraging kids to keep reading during these summer months. We also were happy to provide a place for them to spend time learning and having fun together at our many programs. With over 70% participation, we are happy to say that those who signed up for the program actually benefited from it! With our store and the wonderful Trailside Treats ice cream completion certificates, our library kids worked hard and saw the reward of a job well done. We answered 263 programming questions and 384 nonprogramming questions and 45 directional questions.

Summer Reading Registration:

Little Library Friends Beanstack Challenge: 46

Book Buddies K-2 Reading Club:159

One for All Readers Gr. 3-6 Reading Club: 230

Program Attendance:

Weekly Programs:

Little Library Friends: Ages 12-36 months: 4 sessions: 40 kids plus parents

Little Library Chums: Ages 3 & 4: 2 sessions: 32 kids plus parents

Book Buddies: Grade K-2: 4 sessions: 32 kids plus 12 teen helpers

One for All Readers: Grade 3-6: 4 sessions: 12 kids

Try It Together Tuesdays: Grades K-6: 2 sessions: 43 kids

Puzzle Mania Wednesdays: Grades K-6: 2 sessions: 20 kids

We Go Together Friday Storytime: Families: 2 sessions: 126 kids plus parents

Saturday Morning Cartoons: 1 session: 7 kids

Special Programs

8/05 Traveling Lantern: Rhonda Appleseed: 34 kids plus parents

8/07 Tie-Dye Bear Buddy: 27 kids plus 10 take and makes

8/11 2, 4, 6 & 8 Field Day Finale: 148 kids plus parents/siblings plus 18 volunteers

8/23 Get Ready for Kindergarten: 12 kids plus 9 on the wait list

8/29 Back to School Party: 30 kids plus parents

Take and Makes/ Contests

All Together Goshen: 60 templates given out

Puzzle Bulletin Boards: 22 entries

Gnome Twin Scavenger Hunt: 34 completed

Beanstack Summary:

Little Library Friends (Preschool): 46 registered, 14 completions, 25 readers logged, 10 completed activities. 725 earned badges, 61 earned rewards/39 redeemed, 1,452 books logged

Book Buddies (Grades K-2): 159 registered, 59 completions, 117 readers logged, 50 readers completed activities. 4,321 earned badges, 912 earned rewards/841 redeemed, 121,142 pages read.

One for All Readers (Grades 3-6): 230 registered, 98 completions, 173 readers logged, 59 readers completed activities. 7,915 badges earned, 1,674 earned rewards/1,476 redeemed, 271,899 pages read.

Future Plans and Ideas:

Our Fall programming brochure has been completed and is now ready to go. We have had many inquiries about preschool story classes so we are looking forward to our lottery registration week coming in September. We have several new programs as well as our traditional story classes to offer to our library families as we move into the new season. I will be offering a grades 3-5 section of Girls who Code and hopefully we will be getting laptops to use before the session is over. In the meantime, they offer an unplugged curriculum to follow and on the off weeks, the participants can set up a Scratch account and do online activities at home.

We are trying to work out our First Grade Library Card Visits. I am waiting to hear back from the SAS librarian to confirm the week we will be visiting and am already working with the Circulation department to get the registration cards ready to go.

Michelle Muller
Head of Youth Services

YA Programming Report August 2023

We concluded our 2023 Summer Reading Program in August. We had 71 registered readers in the program this year. Our participants read a total of 374 books, completed 622 activities and earned 891 badges on Beanstack.

All of our participation numbers increased this summer and we are so happy to be reaching even more teen readers!

We also welcomed 123 teen volunteers. Our volunteers helped with the children's summer reading program; logging participation on Beanstack, running the library store, giving out prizes at the Road Trip Desk and helping with programs. Our volunteers logged an incredible 1,068 total hours this summer and we are so thankful for all of their help.

The chess club continues to meet every Tuesday night, enjoying spirited competition and the chance to learn more about chess from fellow fans of the game. We also introduced our teens to our new Virtual Reality Headset and gave them an opportunity to try it out. We concluded our Around the World programs with a virtual visit to Korea and Japan. The snacks from these faraway places were a particular hit. I'm happy to say that our volunteers, readers and program attendees completely embodied the summer theme of All Together Now this year by fully engaging with our summer activities. We are sorry to see the summer come to a close but we are all looking forward to a great fall!