



Goshen Public Library and Historical Society Board of Trustees
Regular Meeting of May 8, 2023
(DRAFT until Accepted in meeting)

AGENDA

- I. Call to order - 7:00 PM
- II. Pledge of Allegiance
- III. Review and Approve Agenda (Action Item)
- IV. Privilege of the floor
- V. Oath of Office – Trustees Bill Troy and Tina Fortugno
- VI. Approval of Minutes (Action Item)
 1. April 10th (Regular Board meeting)
- VII. Personnel Appointments - None
- VIII. Finances
 1. Financial report (Action item)
 2. Warrant Schedule for April 2023 (Action item)
 3. Warrant Schedule for May 1st – 2nd, 2023 (Action item)
- IX. Director's Report – Catherine Lemmer
- X. Committees Reports
 1. Standing Committees
 - A. Physical Resources Committee
 - B. Community Resources Committee
 - C. Human Resources
 - D. Sunshine Committee
 2. Ad-hoc Committees
 - A. Historical Society
 - B. Bylaws/Policies
- XI. Reports from Partner Groups
 1. Friends liaison – Bill Troy
 2. Junior Friends liaison – Jim Tarvin

XII. New Business

1. Information: New state law re: volunteer firefighters & ambulance corps' tax exemption
2. Trustee Award nomination
3. Cornerstone Theater discussion

XIII. Old Business

1. Personnel Policies Handbook

RESOLVED that the Board approve the Personnel Policies Handbook as amended.

2. Strategic Plan – In progress

XIV. Reorganizational Resolutions

- a. Designation of official banks:

RESOLVED that library funds be deposited in one of the following banks: Key Bank, Orange Bank and Trust Company, and M&T Bank.

- b. Designation of official newspapers:

RESOLVED that the newspapers of record are Goshen Independent and The Chronicle.

- c. Designation of official meeting day and time:

RESOLVED that the regular monthly meetings of the Board of Trustees will be held on the second Monday of each month at 7:00 p.m.

- d. Appointment of Attorneys:

RESOLVED that the Library use the resources of the law firm of J&G Law, LLP Attorney Ben Gailey, 158 Orange Avenue, Walden, as primary legal counsel for library matters and for instances in relation to the Goshen Central School District.

RESOLVED that the Library use the resources of Norton & Christensen Law Offices, 60 Erie Street, Goshen, where specialized legal expertise is needed.

- e. Appointment of nominating committee for slate of officers of the Board for 2023-2024.

RESOLVED that the Board appoint the nominating committee for officer positions.

- f. Appointment of Secretary Pro Tem (Action Item)

RESOLVED that the Board appoint Secretary Pro Tem

XIII. Executive Session – Personnel

XIV. Privilege of the floor

XV. Adjournment (Action Item)

Next Regular Meeting: June 12, 2023 @ 7:00 PM



**Board of Trustees
May 8, 2023 Board Meeting**

April 2023 Library Report to the Board of Trustees

Select Statistics

In April, an estimated 7,000 patrons visited the Library in person, and hundreds more patrons visited virtually and found information and resources through the Library's website and electronic resources. The Library issued 52 new library cards, bringing the total number of cardholders to 6,897.

Programs

In April 2023, the hosted 55 Library programs that drew over 1,047 participants. These programs included early childhood development and literacy programs, YA activities, book clubs, lectures, movement classes, and art and educational programs. The Youth Department hosted the Secret Garden program on April 19. The YA Department continues to have strong attendance at the weekly chess club. The coordinated promotion between the Friends Lecture Series and the Adult Department history programs looks to be successful in increasing attendance. The attached Department Reports from Adult Services, History Room, YA, and Youth Services detail the activities.

Marketing

The Library submitted a press release/article to the *Goshen Independent* and *The Chronicle* promoting the Local History Room and the loan of the minute compass to the Morven Museum and Garden. Both newspapers published the *Stretch Your Vacation and Staycation Dollars!* article that featured the Library's Local Museum and Attraction Pass Program. In April there were 14 users of the program. As the Library tracks usage of the program, it will be interesting to see if there is a change in usage.

[Episode 6 of the FloGos Podcast](#) a joint production of the Florida Public Library and the Library is now available for your listening pleasure. This episode covers upcoming programs and includes interviews with Evelyn Albino and Mark Von Oesen, the cast of *Two Across*, the current Cornerstone Theatre Arts production sponsored by the Library.

Circulation

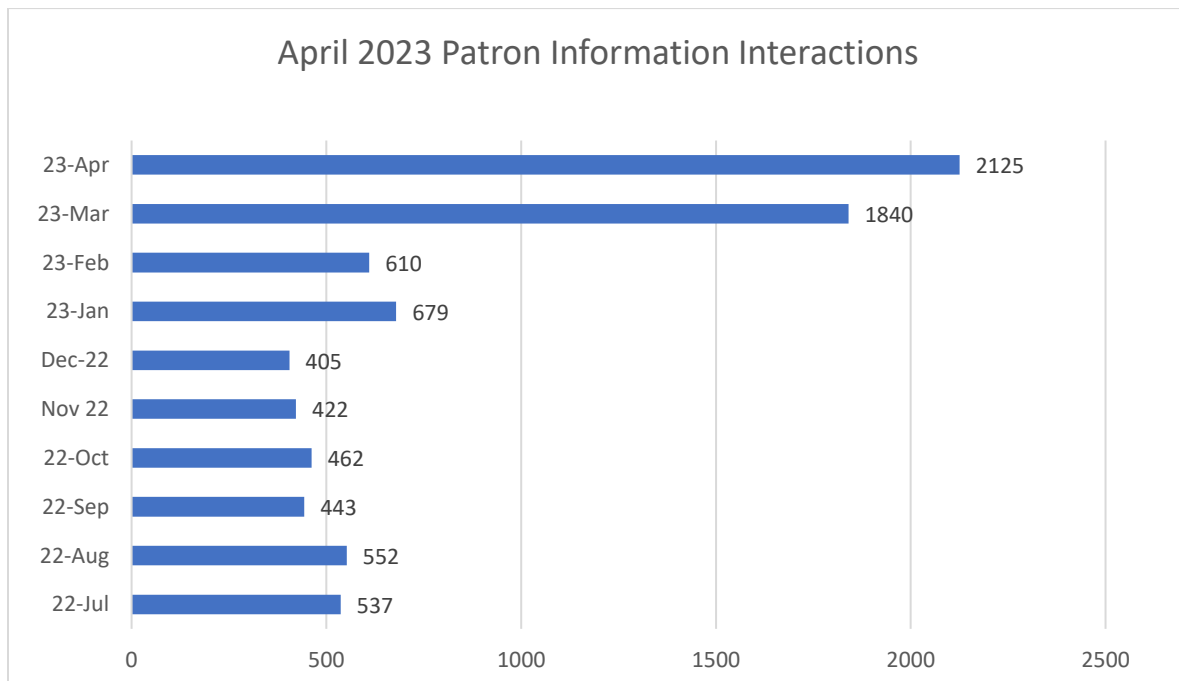
Library cardholders have access to nearly 400,000 print, physical resources such as DVDs, CDs, games, and e-resources in our Library alone, and hundreds of thousands more through the consortium. In April 2023, 10,249 items (8,163 physical and 2,086 digital) were checked out by

Library users. Goshen card holders borrowed 1,707 items from the other 46 RCLS consortium libraries. Year to date, 96 museum passes, providing free or reduced access to ten different museums attractions, and 70 items from the Library’s growing Library of Things have been checked out. The Library of Things includes Roku sticks, puzzles, and yard games such as badminton, volleyball, bocce ball, corn hole, croquet, Flickin’ Chicken, Kubb, Ladderball, and Pickleball equipment. The Adult Services team has created a fun bookmark to market this collection.

A chart detailing circulation since January 2019 is attached to this report. The chart reflects the initial increase in usage when the new building opened in summer of 2019 followed by the downturn due to COVID. The chart also reflects the seasonal nature of circulation of physical matters, with the highest numbers around summer reading program efforts. Overall, circulation is stable and recovering to pre-COVID.

Reference/Information Patron Interactions

All service desks are now reporting patron information interactions. In April 2023, there were 2,125 patron reference, readers advisory, technology, and library resources and services questions (excludes directional questions). The History Room fielded 29 historical research inquiries. Questions are responded to via telephone, email, and in-person.



Digital Resources

In addition to Hoopla and Overdrive (Libby), the Library provides access to 81 database resources on its website. These databases range from research to K-12 educational resources, to self-paced

skills training and learn a language, to support for job seekers, entrepreneurs, and small businesses. For example, the *Coursera Online Learning* database provides access to 4,000 courses from remote team management to project management to programming classes (JavaScript, Python, etc.) to Google IT professional certifications. Tutor.com went live on May 1. This database provides live tutoring between the hours of 3:00 and 10:00 pm and other educational support.

We now have access to monthly statistics for most of the databases which will enable us to evaluate each resource. Here are the usage metrics for the two most popular databases, Ancestry and Mango (language learning):

Database	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total
Mango	52	51	28	20	7	7	30	33	12	3	243
Ancestry	218	265	79	272	303	18	38	59	73	71	1,396

On February 23, 2023, the Library installed a web analytics tool on its website. In April, there were just over 2,300 visitors to the website. The tool also provides data on elements such as users, new users, and views by page.

Digital Access Services

The Library uses Envisionware and Sonic Wi-Fi counters to report on Patron Desktop and Wi-Fi Usage.

- In April 2023, there were 4,998 Wi-Fi sessions, or an average of 167 per day. The highest usage was April 26 with 274 sessions.
- In April 2023, there was a total of 2,548 Patron Desktop sessions. This includes the computers in Adult, YA/Teen, and Youth. There is no charge to use the computers and guest passes are available to individuals without library cards.

Community Spaces

The Library’s community spaces are an important asset used by community groups, tutors, job seekers, entrepreneurs, remote workers, support services organizations, and civic and community non-profits. In April, the Library’s study and meetings rooms were used 240 times.

The following shows the use over the current fiscal year:

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Study Rooms	114	137	130	134	130	121	154	143	183	184
Meeting Rooms	3	12	6	5	12	6	11	15	21	47
Community Room	4	2	5	7	3	5	7	12	15	9

Outreach Efforts

- Catherine Lemmer, Director, and Ruth Mallard, Head of Adult Services, held a Library information session and information gathering session at Glen Arden Center on April 11, 2023. The session covered e-resources, programs, museum passes, and general library information. The attendees provided sound and helpful programming feedback.
- On May 3, 2023, the Director spoke about the Library at the District 20-0 Lions Club International luncheon meeting.
- On May 3, 2023, Ruth Mallard, Head of Adult Services and Tech Services, Melissa Tidd, Adult Services Librarian, and the Director met with Eileen Hendriksen, LMSW, Care Consultant, Director of Early Stage Services, of the Hudson Valley Chapter of the Alzheimer's Association to discuss educational and memory café programming for fall 2023.

Community Partnerships and Projects

- The performances of "Two Across" produced by Cornerstone Arts with support from the Library has been scheduled for the following three weekends: April 29-30, May 5-7, and May 12-14. The performances are at 7:00 pm on Friday and Saturday, and 2:00 pm on Sunday. Admission is provided by the Library. The dates and times are on the Library calendar and in the April and May program brochures. There was a total of 96 attendees for the first two performances.
- In April, the Library wrapped up the AARP Tax Aide (tax assistance) program hosted in the Pomares Community Room (Hudson Valley CASH Coalition). Over 100 individuals were assisted with their taxes during the three-month program.

General Operations

- The first internal staff focus group work on the new service plan/strategic plan was held on April 14 and April 21. A summary of the staff input will be provided to the Library Board at the Board meeting.

Personnel Matters

- In April, each full-time employee was provided with an individual report detailing total annual compensation, including wages, health, retirement, and leave benefits.
- Starting with the payroll ending April 27, employee pay stubs now reflect sick and vacation leave and personal time balances.
- An All-Staff meeting is planned for Friday, May 12.

RCLS/Consortium Matters

- The Library Director attended the April 14, 2023 Construction Aid Workshop. The next grant cycle application is due on August 1, 2023. Kathleen Welshoff, Business Affairs, and

the Library Director will attend the June 16, 2023 mandatory applicant workshop. See discussion below regarding security systems.

- On May 1, the Library’s request for new wording for the library value information provided on each check-out receipt was implemented. The new language is: “It pays to borrow! You would have paid \$_____ to buy these items. Thank you for using your library!”

Building and Facilities Issues

- The new SenSource visitor counter was installed on April 10. This system includes the VEA Analytics cloud-based platform that provides real time visitor information. For example, in April the daily number of visitors ranged from a high of 395 on election day to 90 on Sunday, April 30. In addition to providing an important accurate visitor count, the granularity of the available data will provide important input into staff scheduling. For example, the hour-by-hour counts in the graphic to the right. Data is available on the dashboard in graph and grid form for a variety of time frames. The system also provides comparative data across different time frames if we want to compare days or months. This is an example of the incoming visitor count from Monday, May 1.
- The Library revisited the security system bids and invited another vendor to submit a bid. Exterior coverage was generally discussed with each vendor to cover sidewalks and protect the patio and outdoor furniture when the Library is closed. Up to 50% of the cost is eligible for reimbursement under a construction aid grant (see RCLS/Consortium matters above).
- Kathleen Welshoff, Business Affairs, coordinated filing of the Disbursement Agreements, required legal opinions, and other documents (invoices and proof of payment) for reimbursement under the SAM Grants No. 13151 (\$125,000) and No. 15622 (\$50,000).
- Generator installation is still on schedule for July 2023. Kathleen Welshoff, Business Affairs, is preparing a progress report for the Division of Library Development on the status of the project. Outstanding (remaining) grant award is \$8,650.
- The Library is obtaining bids to repaint the lines, arrows, and disabled parking designations in the parking lot.

2023-05-01 8AM	5
2023-05-01 9AM	27
2023-05-01 10AM	30
2023-05-01 11AM	22
2023-05-01 12PM	45
2023-05-01 1PM	29
2023-05-01 2PM	32
2023-05-01 3PM	26
2023-05-01 4PM	29
2023-05-01 5PM	28
2023-05-01 6PM	9
2023-05-01 7PM	6

Correspondence

Monthly correspondence attached.

- Alan J. Sorensen, AICP, Commissioner of Planning, Orange County (April 24, 2023)
- James D. O’Donnell, Orange County Legislator 21st District (April 24, 2023)
- Child Care Council of Orange County, Inc. (April 30, 2023)

Goshen Public Library and Historical Society
Board of Trustees Meeting
Draft

Meeting Minutes of April 10, 2023

I. Call to Order

The regular Board meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Meghan Boroden at 7:00 p.m. on April 10, 2023.

Attendance

Board Members Present: Bill Troy, Bob Quinn, Heather LaBruna, Jim Tarvin, Emily Collado, Meghan Boroden. Also in attendance, Catherine Lemmer, Director, and Mary Hoens, Clerk of the Board.
Absent: Cathy Gardner

II. Pledge of Allegiance

III. Review and Approve Agenda (Action Item):

RESOLVED to approve the agenda. Motion, Bill Troy, Second, Bob Quinn. Approved 6-0-0.

IV. Privilege of the Floor: Tina Fortugno (candidate for Board Trustee).

V. Approval of Minutes (Action Item):

Resolved that the minutes of March 13, 2023 (Regular Board Meeting) be approved. Motion, Bob Quinn. Second, Bill Troy. Approved 6-0-0.

Resolved that the minutes of March 29, 2023 (Special Board Meeting) be approved. Motion, Bill Troy. Second, Heather LaBruna. Approved 6-0-0.

VI. Personnel Appointments: None

VII. Finances

1. Financial Report (Action Item): Presented by Catherine Lemmer. Resolved to accept the financial report. Motion, Bill Troy. Second, Bob Quinn. Approved 6-0-0.

2. Warrant Schedule for March 2023 (Action Item)
Resolved to accept the warrant schedule for March 2023. Motion, Bob Quinn. Second, Jim Tarvin. Approved 6-0-0.

VIII. Director's Report: Catherine Lemmer. See attached.

IX. Department Reports: Now part of Director's Report.

X. Committee Reports

1. Standing Committees
 - A. Physical Resources Committee: No updates.
 - B. Community Resources Committee: No updates.
 - C. Human Resources Committee: No updates.
 - D. Sunshine Committee: Emily \$20 per person at the May meeting.
2. Ad-hoc Committees:
 - A. Historical Committee: No updates.
 - B. Bylaws/Policies: Personnel policy will be discussed at the May meeting.

XI. Reports from Partner Groups:

1. Friends' liaison – Bill Troy
Friends lecture serious with Chuck Stead: "Ramapough Indians: Fact & Fiction" will take place on May 13th @ 10am.
2. Junior Friends liaison – Jim Tarvin
Jim contacted Anne Monohan, the author of "Horace Pippin, American Modern" to speak in the Spring of 2024 for a fee of \$250.00.
The next Junior Friends meeting will be held on April 23rd and the possibility of a 1-day history camp with a morning and afternoon session will be discussed.

XII. New Business:

1. Acknowledgement of Catherine Gardner's last meeting. Meghan will be in touch with her as she could not attend tonight's meeting.

XIII. Old Business

1. Strategic Plan Discussion: In progress
2. Personnel Policies: In committee review.

XIV: Privilege of the Floor: Tina Fortugno (candidate for Board Trustee).

XV. Adjournment (Action Item)

RESOLVED that the meeting be adjourned at 7:57PM. Motion, Bill Troy. Second, Heather LaBruna. Approved 6-0-0.

Next regular Board Meeting May 8, 2023

Respectfully submitted:

Mary C. Hoens

Clerk of the Board

Goshen Public Library and Historical Society

Statement of Activities

Apr 1 - 30, 2023 and YTD Jul 1, 2022 - Apr 30, 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	Q	R	S	
1				MONTH				YEAR TO DATE				FULL YEAR		FULL YEAR			
2				Apr 22/23	Budget	Over/(Under) Bud	22/23 Act YTD	YTD Bud	Over/(Under) Bud	% of Budget	Budget 22/23	Debt 22/23	% of Budget				
3	Income																
4	Real Property Taxes			-	-	-	1,798,205	1,798,205	-		1,798,205						
5	Real Property Taxes-Bond						494,844	494,844	-		-	494,844	100%	Bond amount			
6	PILOT Revenue			-	2,861	(2,861)	46,563	28,607	17,956	163%	34,328						
7	RCLS Grants			-	-	-	5,727	-	5,727		-						
8	Other Grants			3,455	-	3,455	44,487	-	44,487		-						
9	Library Charges			490	-	490	3,764	-	3,764		-						
10	Appropriated Reserve			-	-	-	61,502	61,502			153,908		40%	Appropriated			
11	Interest Income			-	8	(8)	1	83	(82)	1%	100			for Generator			
12	Friends of the GPLHS			-			7,704										
13	Donations			-	-	-	150	-	150		-						
14	Miscellaneous Income			-	-	-	1,429	-	1,429		-						
15	Total Income			3,945	2,869	1,076	2,464,376	2,383,241	81,135	103%	1,986,541	494,844	99%				
16	Expense																
17	Total Salaries & Wages			79,215	77,972	1,243	786,259	818,709	(32,450)	96%	1,013,640			78%			
18	Employee Benefits																
19	FICA			4,808	4,791	17	46,366	50,309	(3,943)	92%	62,288						
20	Medicare			1,124	1,120	4	11,149	11,764	(615)	95%	14,560						
21	Worker's Compensation			-	1,114	(1,114)	6,061	13,362	(7,301)	45%	13,362						
22	Unemployment Insurance			881	841	40	7,414	8,408	(994)	88%	10,089						
23	Disability Insurance			5,922	787	5,135	5,179	9,444	(4,265)	55%	9,444						
24	Health Insurance			13,475	12,083	1,392	112,708	115,623	(2,915)	102%	145,000						
25	Retiree Health Insurance						5,210	5,210	-								
26	Vision Care			71	-	71	457	-	457		-						
27	State Retirement			-	-	-	86,268	108,250	(21,982)	81%	108,250						
28	Direct Deposit Fees			112	-	112	1,272	-	1,272								
29	Total Employee Benefits			26,393	20,736	5,657	282,084	322,370	(40,286)	88%	362,993	-	78%				
30	Library Materials/Services																
31	Books - Adult			1,675	3,417	(1,742)	23,232	34,167	(10,935)	68%	41,000						
32	Books - Teen			158	500	(342)	2,248	5,000	(2,752)	45%	6,000						
33	Books - Juvenile			111	1,250	(1,139)	12,709	12,500	209	102%	15,000						
34	Books - Reference			182	250	(68)	1,923	2,500	(577)	77%	3,000						
35	Reference Databases			248			4,218	4,583	(365)	92%	5,500						
36	Serials			-	375	(375)	5,012	3,750	1,262	134%	4,500						
37	AV - Audio Books			36	1,000	(964)	2,614	10,000	(7,386)	26%	12,000						
38	AV - Audio Music				83	(83)		833	(833)	0%	1,000						
39	Lib Materials-Memberships			-	-	-	2,157	-	2,157		-						
40	E Content			1,370	267	1,103	14,895	2,667	12,228		3,200						
41	AV			210	1,000	(790)	3,295	10,000	(6,705)	33%	12,000						
42	Total Library Materials/Services			3,990	8,142	(4,400)	72,303	86,000	(13,697)	84%	103,200	-	70%				
43	Building																
44	Equipment			-	1,000	(1,000)	819	10,000	(9,181)	8%	12,000						
45	Building Repairs/Improvements			-	1,333	(1,333)	12,420	13,333	(913)	93%	16,000						

Goshen Public Library and Historical Society

Statement of Activities

Apr 1 - 30, 2023 and YTD Jul 1, 2022 - Apr 30, 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	Q	R	S
2				Apr 22/23	Budget	Over/(Under) Bud	22/23 Act YTD	YTD Bud	Over/(Under) Bud	% of Budget	Budget 22/23	Debt 22/23	% of Budget			
46			Utilities	3,831	2,667	1,164	32,006	26,667	5,339	120%	32,000			Appropriated for Generator		
47			Insurance	-	3,833	(3,833)	34,892	46,000	(11,108)	76%	46,000					
48			New Building- Generator	-	-	-	61,502	61,502	-	100%	153,908					
49			Building Services	105	2,250	(2,145)	31,605	22,500	9,105	140%	27,000					
50			Custodial Services	480	333	147	3,221	3,333	(112)	97%	4,000					
51			Total Building	4,416	11,416	(7,000)	176,465	183,335	(6,870)	96%	290,908	-	61%			
52			Technology													
53			IT Services	10,404	-	10,404	37,604	-	37,604	0%	-					
54			Computer Hardware	-	625	(625)	790	6,250	(5,460)	13%	7,500					
55			Computer Software	40	208	(168)	5,366	2,083	3,283	258%	2,500					
56			ILS	3,998	4,167	(169)	39,718	41,667	(1,949)	95%	50,000					
57			Total Electronic Resources	14,442	5,000	9,442	83,478	50,000	33,478	167%	60,000	-	139%			
58			Programs/Public Relations													
59			Newsletter, Program Flyers	-	917	(917)	916	9,167	(8,251)	10%	11,000					
60			Programs - Adult	664	1,292	(628)	13,366	12,917	449	103%	15,500					
61			Programs-Community Dev	-	-	-	10,015	10,000	15	100%	10,000					
62			Local History	(30)	433	(463)	5,540	4,333	1,207	128%	5,200					
63			Programs - Juvenile	-	1,333	(1,333)	8,160	13,333	(5,173)	61%	16,000					
64			Membership Dues		175	(175)	1,030	1,750	(720)	59%	2,100					
65			Programs - Teen	36	250	(214)	1,898	2,500	(602)	76%	3,000					
66			Total Programs/Public Relations	670	4,400	(3,730)	40,925	54,000	(13,075)	76%	62,800	-	65%			
67			Administrative Expenses													
68			Telephone	746	858	(112)	10,691	8,583	2,108	125%	10,300					
69			Printing	-	500	(500)	7,418	5,000	2,418	148%	6,000					
70			Postage	13	250	(237)	1,228	2,500	(1,272)	49%	3,000					
71			Covid Supplies	-	417	(417)	26	4,167	(4,141)	0%	5,000					
72			Professional Services	170	2,917	(2,747)	26,875	29,167	(2,292)	92%	35,000					
73			Library Supplies	223	1,083	(860)	8,215	10,833	(2,618)	76%	13,000					
74			Copier Lease	250	183	67	2,000	1,833	167	109%	2,200					
75			Continuing Education	162	517	(355)	1,479	5,167	(3,688)	29%	6,200					
76			Election	621	5,800	(5,179)	1,864	5,800	(3,936)	32%	5,800					
77			Miscellaneous Expense	-	458	(458)	3,289	4,583	(1,294)	72%	5,500					
78			Total Other Expenses	2,185	12,983	(10,798)	63,085	77,633	(14,548)	81%	92,000	-	69%			
79			Other Interest Exp				1,263		1,263							
80			Bond Interest Exp	-	-	-	269,844	269,844	-		-	269,844				
81			Bond Principal				225,000	225,000	-			225,000				
82			Total Expense	131,311	140,648	(9,337)	2,000,706	2,086,890	(86,184)	96%	1,986,541	494,844	76%			
83			Total Income	3,945	2,869	1,076	2,464,376	2,383,241	81,135		1,986,541	494,844	99%			
84			Net Ordinary Income	(127,366)	(137,779)	10,413	463,670	296,351	167,319		-	-				

Narrative:

Operating budget is \$82,383 under budget.

Operating Revenue is \$1,969,532, 99% of annual budget

Operating Expenses is \$1,505,862, 76% of annual budget

NO CAPITAL ACTIVITY

Goshen Public Library and Historical Society
Balance Sheet
General Fund
As of April 30, 2023

	A	B	C	D	E	F	G	K	L	M	N
1											
2						30-Apr-23					
3	ASSETS										
4	Current Assets										
5	Checking/Savings										
6	Cash - Key - Current year funds					386,419.95					
7	Cash - Key - 6/30/22 Balance					416,080.20					
8	Total Key Balance					<u>802,500.15</u>					
9											
10	Cash - Orange County Trust					5,395.09					
11	Petty Cash					99.25					
12	Total Checking/Savings					<u>807,994.49</u>					
13											
14											
15											
16											
17	Total Current Assets					<u>807,994.49</u>					
18	TOTAL ASSETS					<u><u>807,994.49</u></u>					
19											
20	LIABILITIES & EQUITY										
21	Liabilities										
22	Current Liabilities										
23	Accounts Payable					11,771.89					
24	Accrued Expenses					-					
25	Real Property Tax Advance										
26	Payroll Liabilities					6,109.55					
27	Total Other Current Liabilities					<u>17,881.44</u>					
28											
29	Total Liabilities					17,881.44					
30											
31	Equity (Total Assets less Total Liabilities)					<u>790,113.05</u>					
32											
33	TOTAL LIABILITIES & EQUITY					<u><u>807,994.49</u></u>					
34											

Goshen Public Library and Historical Society
Board Warrant Schedule April 7-30, 2023

04/07/2023	18343	Griselda Molina	Building-Custodial Services	(480.00)
04/10/2023	18344	Void		-
04/10/2023	18345	The Guardian Life Insurance Company	Employee Benefits-Disability Insurance	(5,995.96)
04/10/2023	18346	Anthony P. Musso	Library Materials-Books Adult	(36.00)
04/20/2023	18347	Payroll		(25.96)
04/20/2023	18348	Payroll		(80.42)
04/19/2023	18349	Baker & Taylor Books	Library Materials-Books-Adult/Juvenile	(2,223.34)
04/19/2023	18350	Blackstone Audiobooks	Library Materials-Audio Books	(67.15)
04/19/2023	18351	Carolyn Ivanoff	Programs/ Public Relations-Adult Programs	(125.00)
04/19/2023	18352	CDW Computer Centers, Inc.	Administrative Expenses-Library Supplies	(117.70)
04/19/2023	18353	Cengage Learning	Library Materials-Books Adult	(85.57)
04/19/2023	18354	Demco, Inc.	Administrative Expenses-Library Supplies	(342.12)
04/19/2023	18355	Fox Ledge Inc.	Administrative Expenses-Library Supplies	(38.60)
04/19/2023	18356	Janice Bauer	Programs/ Public Relations-Adult Programs	(240.00)
04/19/2023	18357	Karen Golding	Programs/ Public Relations-Teen Programs	(36.00)
04/19/2023	18358	Kathy J. La Rocca	Programs/ Public Relations-Juvenile Programs	(54.15)
04/19/2023	18359	Midwest Tape	Library Materials-AV	(164.93)
04/19/2023	18360	NEC Cloud Communications America Inc.	Administrative Expenses-Telephone	(536.11)
04/19/2023	18361	New York Deer Control, LLC	Building-Building Services	(105.00)
04/19/2023	18362	Norma Fives	Administrative Expenses-Miscellaneous	(607.95)
04/19/2023	18363	NYSEG	Building-Utilities	(7.91)
04/19/2023	18364	Orange & Rockland	Building-Utilities	(3,822.82)
04/19/2023	18365	Patsy Williams	Programs/ Public Relations-Adult Programs	(190.00)
04/19/2023	18366	RCLS General	Electronic Resources-IT Services / E Content	(5,730.55)
04/19/2023	18367	Robert W. Schultz, CPA	Administrative Expenses-Professional Services	(1,050.00)
04/19/2023	18368	SRS Inc.	Administrative Expenses-Election	(21.54)
04/19/2023	18369	The HON Company LLC	Programs-Local History	(3,522.99)
04/27/2023	18370	Lowe's	Building-Building Services	(25.64)
04/27/2023	18371	M & T Bank	Credit Card-Variou expenses	(4,915.54)
			Total	(30,648.95)

Goshen Public Library and Historical Society
Board Warrant Schedule May 1-8, 2023

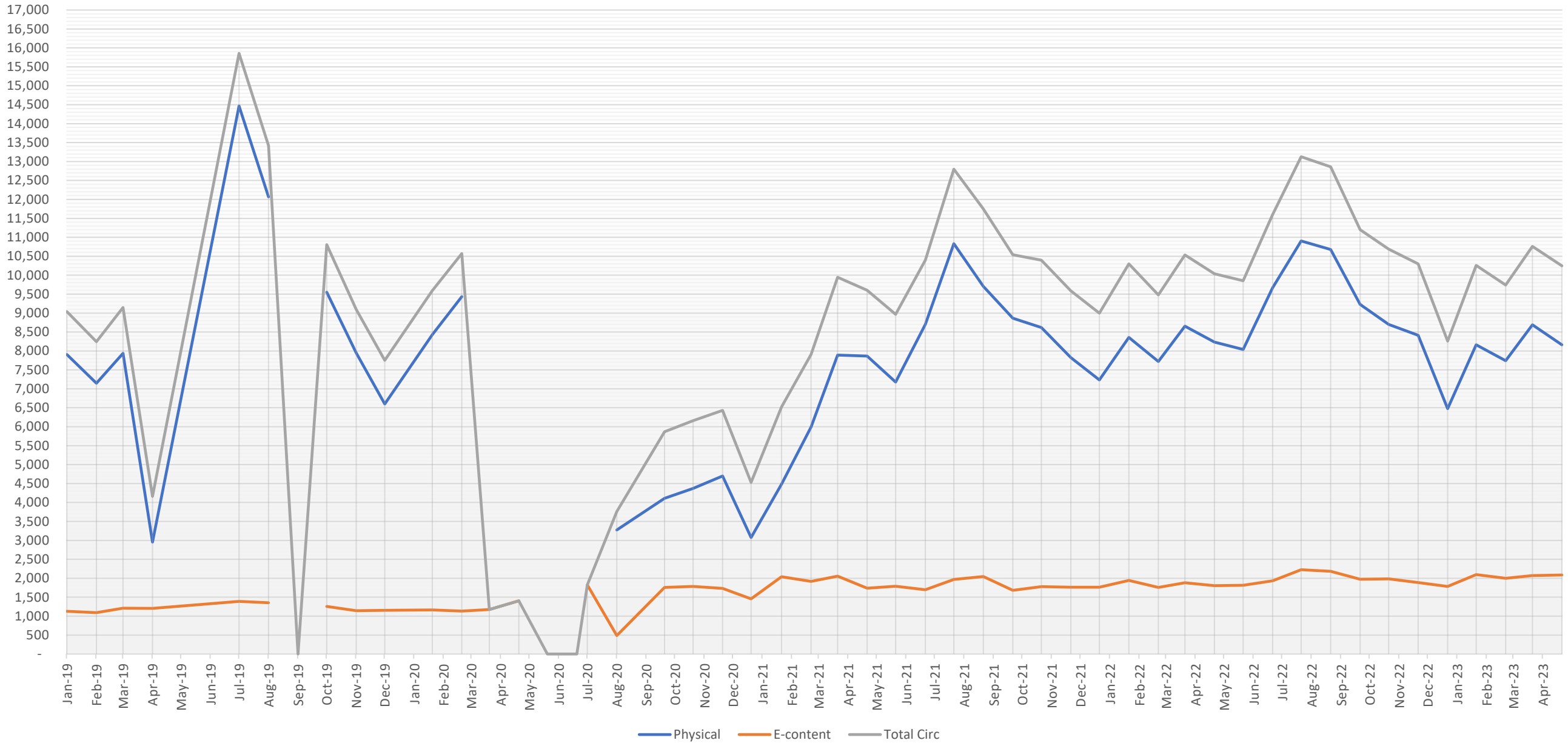
5/1/2023	18372	Baker & Taylor Books	Library Materials-Books-Adult/Juvenile	(2,159.10)
5/1/2023	18373	Barbara Korycki	Administrative Expenses-Election	(177.00)
5/1/2023	18374	Blackstone Audiobooks	Library Materials-Audio Books	(36.00)
5/1/2023	18375	Brodart	Library Materials-Books-Adult/Juvenile	(103.73)
5/1/2023	18376	Void		-
5/1/2023	18377	Denise Schirmer	Programs/ Public Relations-Programs Teen	(250.00)
5/1/2023	18378	Void		-
5/1/2023	18379	Goshen Independent	Administrative Expenses-Election	(373.00)
5/1/2023	18380	Jacobowitz & Gubits	Administrative Expenses-Professional Services	(170.00)
5/1/2023	18381	Jeanne Krish	Administrative Expenses-Election	(177.00)
5/1/2023	18382	Lee Krish	Administrative Expenses-Election	(189.00)
5/1/2023	18383	Mary Hoens	Administrative Expenses-Election	(56.94)
5/1/2023	18384	Michelle Muller	Programs/ Public Relations-Newsletter	(89.00)
5/1/2023	18385	Midwest Tape	Library Materials-AV	(44.98)
5/1/2023	18386	Norma Fives	Administrative Expenses-Postage	(12.60)
5/1/2023	18387	Quill Corporation	Administrative Expenses-Library Supplies	(13.98)
5/1/2023	18388	RCLS General	Electronic Resources-IT Services	(10,404.25)
5/1/2023	18389	Spectrum Business	Administrative Expenses-Telephone	(209.97)
5/1/2023	18390	SRS Inc.	Administrative Expenses-Continuing Education/Adult Programs	(101.82)
5/1/2023	18391	The Davey Tree Expert Company	Building-Building Services	(247.00)
5/1/2023	18392	Toshiba	Administrative Expenses-Copier Lease	(250.00)
5/1/2023	18393	Gustavo Lopez	Administrative Expenses-Telephone	(60.00)
5/2/2023	18394	Cengage Learning	Library Materials-Books Adult	(132.76)
5/2/2023	18395	Frontier Communications	Administrative Expenses-Telephone	(86.62)
5/2/2023	18396	Hoopla	Library Materials-E Content	(826.34)
5/2/2023	18397	Midwest Tape	Library Materials-AV	(68.46)
5/2/2023	18398	Overdrive	Library Materials-E Content	(397.94)
5/2/2023	18399	Quill Corporation	Administrative Expenses-Library Supplies	(175.12)
5/2/2023	18400	Catherine Lemmer	Administrative Expenses-Continuing Education/Adult Programs	(73.82)
5/4/2023	18401	Payroll		(51.91)
5/8/2023	18402	Mary Hoens	Administrative Expenses-Professional Services / Election	(671.00)
			Total	(17,609.34)

Goshen Public Library & Historical Society
Statement of Cash Position
Capital Fund at 04/30/23

Cash accounts	Balance
Orange Bank & Trust	9,252.53
Community Foundation of Orange & Sullivan (CFOS)	55,532.85
Total cash available	64,785.38

NO CAPITAL ACTIVITY this month

GPL&HS Circulation January 2019 to April 2023





April 24, 2023

COPY

Alan J. Sorensen, AICP
Commissioner of Planning, Orange County
1887 County Building
124 Main Street
Goshen, NY 10924

Dear Commissioner Sorensen,

Thank you for your continued support of the grant funding for telecommunications/IT/library operations for the public libraries of Orange County. This year the Goshen Public Library & Historical Society was honored to receive \$6,837 from the 2022 grant fund.

These funds go to support our technology needs, enabling the Library to fund Wi-Fi access, public access computers, and a range of electronic databases. In March 2023, over 100 individuals a day used the public computers to access the internet and other electronic resources. Also in March, over 5,000 individuals, or 164 a day, used the Library's WI-FI network.

The Library is a lively and busy place with over 5,000 visitors last month. In March, the Library offered 70 library programs attended by over 1,000 residents and our meeting rooms and study rooms were used 219 times. Your financial support helps ensure the Library continues to be a vibrant and innovative community resource.

We encourage you to come for a visit, and a tour, if it has been a while since your last visit.

Your continued support enables the Library to provide outstanding Library resources, services, and materials and is greatly appreciated by the Library Board, staff, and our community. Thank you again.

Regards,

Catherine A. Lemmer, Director

cc: Board of Trustees

366 Main Street, Goshen, NY, 10924 • 845-294-6606



April 24, 2023

COPY

James D. O'Donnell, Representative
Orange County Legislator 21st District
124 Main Street
Goshen, NY 10924

Dear Mr. O'Donnell,

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Catherine A. Lemmer, Director

cc: Board of Trustees

366 Main Street, Goshen, NY, 10924 • 845-294-6606

CHILD CARE COUNCIL OF ORANGE COUNTY, INC.

CONSUMER EDUCATION and REFERRAL SERVICE; A RESOURCE TO PRESENT AND PROSPECTIVE CHILD CARE PROGRAMS

Member of NYS Child Care Resource Network - Uniting for Quality



COPY

Goshen Public Library,

I wanted to reach out and personally thank you for your involvement in our book drive from all of us here at the Child Care Council. Our hope was to be able to provide new and gently used books to all the 175 child care providers who service infants through pre-k in Orange County. The response and assistance was overwhelming and generous. As a county we were able to collect over 3,000 children's books. The community effort made this book drive successful as we received a wide array of picture books and board books.

The books are now being delivered to each of the providers within Orange County for Provider Appreciation day, which is in May. The teachers come ready each day to help our future learn and grow. Now, we are able to provide a few more items to the classroom library that will be well loved. For your role in hosting a box, I want to say thank you from every child here in Orange County.

Best Wishes,

Sally-Ann Raessler
Infant Toddler Specialist
Child Care Council of Orange County
(845) 294-4012 ext 241
Sally-ann@childcarecounciloc.org

Website:
www.childcarecounciloc.org
Email:
info@childcarecounciloc.org

40 Matthews Street
Suite 103
Goshen, NY 10924

Phone: (845) 294-4012
Toll free: (844)461-4689
Fax: (845) 294-4045

NYS Standards of Excellence



Member of:



NYS Infant and Toddler Resource Network

As a Child Care Resource and Referral Agency, the Council is a funded partner of OCFS NY State; and national activities, as a leader in local initiatives to bring about accessible, affordable, quality Child Care and Early Learning Services.

Adult Services Monthly Report

April 2023

Programs

We welcomed over 250 patrons to various programs throughout the month. The Friends Lecture Series proved popular again. Also well attended was Carolyn Ivanoff's lecture on 19th century medicine. She will be back in June with a presentation on the Women's Suffrage Movement.

April saw the last two weeks of hosting AARP Taxaide. After a slower start due to being a new location for people to choose, they were able to assist their maximum of 15 patrons each week. Even with a couple of snow days, they were able to assist over 100 people prepare their taxes this tax season.

4/1	GPL Saturday Book Club	12
4/4	AARP Tax-aide Site	15
4/5	Gentle Zumba with Janice	15
4/8	Friends Lecture Series with Anthony Musso: "Mothball Fleet of the Hudson"	35
4/11	AARP Tax-aide Site	15
4/12	Gentle Yoga with Geena	11
4/12	Adaptive Yoga with Geena	9
4/13	"Every Man (and Woman) His Own Doctor"	20
4/14	GPL Cookbook Club	9
4/17	Adult Virtual Jackbox Program	5
4/20	Acting Improv	6
4/24	Adult Coloring	11
4/24	GPL Mystery Book Club	8
4/25	Gnome Craft - Bee Happy Gnome	14
4/26	Gentle Yoga with Geena	10
4/26	Adaptive Yoga with Geena	11
4/26	Anime (Dragon Ball) Club	5
4/29-30	2 Across, a theater production of Cornerstone Theatre Arts	96

Outreach

Staff went out to visit with the Goshen Senior Center and Glen Arden. We spoke with staff, patrons, and residents to promote the programs and services we offer and listen to their needs and wants. The groups were very responsive and seem to be looking forward to what we offer.

Looking Ahead

We will be sponsoring another two weekends of Cornerstone Theatre Arts production of 2 Across. May 15 we will be having an Intro to Hoopla session to assist patrons with setting up Hoopla on their devices so they can enjoy our digital collection.

Pat Foxx will be back with a spring watercolor workshop series.

Rick Feingold will be presenting on the Women's Airforce Service Pilots and their contributions to the war effort on May 11.

On May 13 the Gravikord Duo will present a combination concert and lecture that they originally debuted at the Metropolitan Museum of Art with Bob Grawi's original instrument, the gravikord, now featured in the Met's permanent musical instrument collection.

Submitted,

Ruth Mallard

LOCAL HISTORY ROOM

STATISTICS FOR THE MONTH OF APRIL 2023

Emails 6
Phone 14
In House 9

In-house searches – Sports. Houses, Families.

Visitors from California, upstate New York, Carmel, NY and local.

Donations: OCGS Quarterly Index (CD); Antique Greeting Cards (1880's); 1859 Wall Map of Orange County. Thank you notes sent and Gift agreements sent out and returned.

Policy and Procedure Policy for the Local History Room is being revised.

Past Perfect cataloging and Obits Indexing on-going.

The obituary and marriage index will no longer be indexed on the Demco software. What we have (1820-2023) will be pulled and sent to us as a CSV file the end of July.

The surveyor's compass was picked up on April 3 for exhibition. To be returned April 21, 2024.

A press release was sent to the Goshen Independent and the Chronicle.

Submitted by:
Ann M. Roche

YA Programming Report April 2023

Our chess club continues to meet weekly, with 25-35 participants coming in for each session. We have several regular attendees who come every week, including one of our teen volunteers who helps to set up for the program and helps with instruction as well. As word spreads about the program we are seeing more new faces as well. Some players stay for the entire 90 minute time frame while others come and play a game or two and leave. Often players will switch with others to play against new opponents, it is a great way to meet new people who share a love for chess. We are also beginning to explore the idea of holding a chess tournament later in the summer or possibly have a live action chess game during the summer.

Our April programs also included a program making mini terrariums, creating and printing your own vinyl decals and stickers, a monthly movie and one on one crochet instruction. All of these programs were well received and provided our teen patrons with an opportunity to be creative and relax during this busy month. We were also excited to offer a new form of passive animal education by featuring live talks from zookeepers periodically during the day. Thanks to Zoolife, who donated a yearlong membership to their website, Zoolife.tv, we are able to livestream multiple educational talks from zookeepers around the world on a daily basis. These 15 minute talks highlight different animals daily and discuss a variety of topics. Viewers are also able to manipulate the camera view and zoom in on the featured animal during the talk. This is a great resource that we are happy to be able to offer in the YA room.

Our volunteers were also a tremendous help this month, with 17 volunteers giving us 61 hours of time in April. They helped during our open volunteer hours, our spring break drop in days and our secret garden event. Thanks to them for the much needed assistance!



Youth Services Monthly Report

April 2023

April showers brought us some early May flowers in terms of a wonderful Secret Garden program! It felt so good to get back to doing a larger program in house where our entire staff works together to create a magical library experience for our families. We started the month offering kids a great staycation option for Spring Break. We planted a new type of plant every day covering a different color each day. At the end of the week, the kids either planted a rainbow of flowers or vegetables in a variety of planters including ice cream cones! As we head into spring, we typically encounter a bit of a slower month since we compete with a more pleasant Mother Nature, Spring Sports and the coming end of the school year. However, we are happy to report we still have had a busy month of preschool playdates and reading challenge participants. We answered 936 questions including reference/reader's advisory/programming inquiries and 73 directional questions.

Program Attendance:

Wee Read Playdates Monday at 10am

4/10 11 attendees

4/17 8 attendees

4/24 15 attendees

Garden Good Guys With Miss Lynn at 4:30pm

4/17 4 attendees

4/24 2 attendees

Circletime Playdate: Mondays at 11am

4/10 10 attendees

4/17 12 attendees

4/24 15 attendees

Toddletime Playdate: Tuesday & Wednesdays at 10am

4/11 & 4/12: 18 attendees

4/18 & 4/19: 20 attendees

4/25 & 4/26 23 attendees

Cheesy Tuesdays with Geronimo Tuesdays at 5pm (22 pre-registered)

4/11 11 attendees

4/18 11 attendees

4/25 9 attendees

Art of Friendship with Miss Maggie Wednesdays at 5pm

4/12 6 attendees

4/26 6 attendees

Preschool Playdates: Thursdays at 10:30am

4/13: 12 attendees

4/20 12 attendees

4/27 12 attendees

Adaptive Storytime Thursday at 9:30am

4/13 4 attendees

4/20 6 attendees

Love My Library Storytime: Fridays at 11am

4/07 22 attendees

4/14 26 attendees

4/21 32 attendees

4/28 36 attendees

Specials:

Rainbow Friends Reading Challenge (April-May): 84 registered

Spring Break Drop in Days at the Library: 4/3-4/10: 67 participants

Tour the Secret Garden: 50 kids plus parents, 2 teen volunteers

Earth Day Beanstack Challenge: 7 participants

Growing Readers Beanstack Challenge: 14 participants

Love Your Library Beanstack Challenge: 8 participants

Take and Makes

LOL : 25 kits each week

We gave away 20 extra planting kits each day of Spring Break

We gave away 15 extra terrariums, seed packet poetry and bird kits after the Secret Garden

Program Extras each week plus worksheets

Databases:

AWE Stations: 2,142

National Geographic Kids: April numbers: Not yet available

Future Plans and Ideas:

Spring is in full swing. Even as we enjoy these slightly warmer temperatures, we are starting to direct more of our focus on the upcoming summer months. We will be meeting soon to finalize programming plans as well as details like the titles/themes of our weekly programs. We will be creating a fun, interactive presentation to bring to the schools with the idea of getting the kids to work together as we show them all about the program and how they can earn Together Tokens for great prizes. Looking past summer, I also registered the Library to run a Girls Who Code program in the Fall for grades 3-5 and Karen will run the grades 6-12 group.

Michelle Muller, Head of Youth Services