



Goshen Public Library and Historical Society Board of Trustees  
Regular Meeting of April 8, 2024  
(DRAFT until Accepted in meeting)

**AGENDA**

- I. Call to order - 7:00 pm
- II. Pledge of Allegiance
- III. Review and Approve Agenda  
[Action item] RESOLVED that the Board approve the Agenda as presented.
- IV. Privilege of the floor
- V. Approval of the minutes of the March 11, 2024 regular Board meeting.  
[Action item] RESOLVED that the Board approve the minutes of March 11, 2024 regular Board meetings.
- VI. Personnel Appointments  
[Action item] RESOLVED that the Board approve the following appointment as presented:  
Appoint Amber Kirkwood to full-time competitive Library Assistant, exempt status, Orange County Civil Service Title #1385, effective April 1, 2024.
- VII. Finances
  - a. Financial report for March 2024 – Catherine Lemmer  
[Action item] RESOLVED to approve the financial report for March 2024 as presented.
  - b. Warrant Schedule for March 2024  
[Action item] RESOLVED to approve the March 2024 warrant schedule as presented.
- VIII. March 2024 Director’s Report – Catherine Lemmer
- IX. Committee Reports
  - a. Standing Committees
    - i. Physical Resources Committee - None
    - ii. Community Resources Committee - None
    - iii. Human Resources - None
    - iv. Sunshine Committee - None
  - b. Ad Hoc Committees

- i. Historical Society Committee – Trustee Quinn.
  - ii. Bylaws Committee - None
- X. Reports from Partner Groups
  - a. Friends liaison – Trustee Troy.
  - b. Junior Friends liaison – Trustee Tarvin.
- XI. Executive Session  
[Action item] RESOLVED that the Board enter executive session for the purpose of discussing the employment history of a particular individual
- XII. New Business
- XIII. Privilege of the floor
- XIV. Report of Trustee Continuing Education Credits
- XV. Adjournment  
[Action item] RESOLVED that the monthly meeting of the Board of Trustees adjourn.

Next Regular Meeting: May 13, 2024 @ 7:00 pm.

**Privilege of the Floor**

Pursuant to Article II, Section 6 of the bylaws of the Goshen Public Library and Historical Society, any member of the public, present at the meeting, may speak during privilege of the floor. The Chair of the meeting shall designate a maximum amount of time for privilege of the floor in order to run the meeting in an efficient manner. Comments may not personally denigrate staff or Board members. Attendees’ behavior shall be held to the Library Rules of Conduct.

Members of the public wishing to speak will be recognized by the Chair and be asked to stand, state their name and address for the record, and face the Board when making their comments.



Goshen Public Library and Historical Society Board of Trustees  
Regular Meeting of March 11, 2024

*Draft until approved in meeting.*

Meeting Minutes of March 11, 2024

I. Call to order - 7:00 pm

The regular Board meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order by President Meghan Boroden at 7:00 pm on March 11, 2024.

Attendance:

Board Members Present: Meghan Boroden, Tina Fortugno, Heather LaBruna, Bob Quinn, Jim Tarvin, and Bill Troy. Emily Collado arrived 7:06. Also in attendance, Catherine Lemmer, Director.

II. Pledge of Allegiance

III. Review and Approve Agenda

[Action item] RESOLVED that the Board approve the Agenda as presented. Motion, Bill Troy, Second, Bob Quinn. (Approved 6-0-0).

IV. Privilege of the floor – None

V. Approval of Board Meeting Minutes

[Action item] RESOLVED that the Board approve the February 12, 2024 Board Meeting Minutes as presented. Motion, Tina Fortugno, Second, Heather LaBruna. (Approved 7-0-0).

VI. Discussion of a native habitat project.

After a lengthy discussion, the Board requested Trustee Quinn and Trustee Tarvin to continue discussions with O&R.

VII. Personnel Appointments

[Action item] RESOLVED that the Board approve the following appointments as presented:

- Anahy Chinas Campos to part-time non-competitive Library Clerk, Orange County Civil Service Title #1390, effective February 16, 2024.

- Charles DeYoe III to full-time competitive Librarian II, Orange County Civil Service Title #1368 effective March 11, 2024.
- Michael Orth to part-time custodial worker, Orange County Civil Service Title #1201 effective February 28, 2024.
- Jerome Tatrabor, Orange County Civil Service Title #1402 to exempt status.

Motion, Emily Collado, Second, Bill Troy (7-0-0).

#### VIII. Finances

- a. Financial report for February 2024 – Catherine Lemmer

[Action item] RESOLVED to approve the financial report for February 2024 as presented. Motion, Bill Troy, Second, Bob Quinn. (Approved 7-0-0).

- b. Warrant Schedule for February 2024

[Action item] RESOLVED to approve the February 2024 warrant schedule as presented. Motion, Heather LaBruna, Second, Tina Fortugno. (Approved 7-0-0).

- c. Close dormant bank account.

[Action item] RESOLVED to approve the closing of the Goshen Public Library New Building – Capital Project Fund Account held at Orange Bank & Trust Company and transfer funds to the Goshen Public Library MMDA Municipal Account held at Orange Bank & Trust Company. Motion, Jim Tarvin, Second, Bob Quinn. (Approved 7-0-0).

#### IX. Annual Report of Public and Association Libraries

[Action item] RESOLVED that the Board accept and approve the 2023 Annual Report of Public and Association Libraries as presented. Motion Emily Collado, Second Bill Troy. (7-0-0).

#### X. January 2024 Director’s Report – Catherine Lemmer

##### XI. Executive Session

[Action item] RESOLVED that the Board enter executive session for the purpose of discussing the employment history of a particular individual at 7:50 pm. Motion Bob Quinn, Second Heather LaBruna (7-0-0). Motion to exit Executive Session at 8:20 pm, Tina Fortugno, Second, Bill Troy. (Approved 7-0-0).

#### XII. Committee Reports

- a. Standing Committees

- i. Physical Resources Committee - None
- ii. Community Resources Committee - None
- iii. Human Resources - None



- iv. Sunshine Committee - None
- b. Ad Hoc Committees
  - i. Historical Society Committee – Trustee Bob Quinn reported on the History Journal project and the creation of a sub-committee to discuss other projects.
  - ii. Bylaws Committee - None

XIII. Reports from Partner Groups

- a. Friends liaison – Trustee Bill Troy reported on the over 100 attendees in attendance at Ed Connor’s Goshen Gone lecture and on upcoming Friends Lectures.
- b. Junior Friends liaison – Trustee Jim Tarvin reported on the activities of Junior Friends, including a planned amateur film festival.

XIV. New Business – None.

XV. Privilege of the floor.

During privilege of the floor, Harlene Kresse asked for an explanation of exempt status of a new hire. Norma Nuñez-Langlois expressed support for the habitat project with concerns that sufficient lawn remain for patio events. Jim Langlois expressed support for the habitat project with similar concerns and asked a question about the timing of the receipt of tax receipts.

XVI. Adjournment

[Action item] RESOLVED that the Board of Trustees adjourn at 8:23 pm. Motion, Bill Troy Second, Bob Quinn. Approved (7-0-0).

Submitted by,  
Heather LaBruna, Secretary

Next Regular Meeting: April 8, 2024 @ 7:00 pm.

**Goshen Public Library and Historical Society**  
**Statement of Activities**  
 March 1 - 31, 2024 and YTD Jul 1, 2023 - June 30, 2024

	A	B	C	D	E	F	G	H	I	J	K	L	M	P	
1				MONTH				YEAR TO DATE				FULL YEAR		FULL YEAR	
2				March 23/24	Budget	(Over) /Under Bud	23/24 Act YTD	YTD Bud	(Over) /Under Bud	% of Budget	Budget 23/24	Debt 23/24	% of Budget		
3	<b>Income</b>														
4	Real Property Taxes			-	-	-	1,658,086	1,658,086	-		1,897,106				
5	Real Property Taxes-Bond			-	-	-	493,094	493,094	-		-	493,094	100%	Bond amount	
6	PILOT Revenue			22,626	5,000	(17,626)	49,925	45,000	(4,925)	111%	60,000				
7	RCLS Grants			-	-	-	5,136	-	(5,136)		-				
8	Other Grants			31,553	667	(30,886)	207,053	6,000	(201,053)		8,000				
9	Library Charges			541	250	(291)	5,695	2,250	(3,445)		3,000				
10	Appropriated Reserve			-	-	-	-	56,720	56,720		56,720		0%	Appropriated for Gen	
11	Friends of the GPLHS			3,500	42	(3,458)	5,415	375	(5,040)		500				
12	Interest Income			3,495	-	(3,495)	13,233	-	(13,233)		-				
13	Donations			100	-	-	590	-	(590)		-				
14	Miscellaneous Income			-	498	498	96	4,487	4,391		5,982				
15	<b>Total Income</b>			61,815	6,457	(55,258)	2,438,323	2,266,012	(172,311)	108%	2,031,308	493,094	97%		
16	<b>Expense</b>														
17	<b>Total Salaries &amp; Wages</b>			73,029	82,127	9,098	695,832	780,208	84,376	89%	1,067,653	-	65%		
18	<b>Employee Benefits</b>														
19	FICA			4,469	5,283	814	42,587	50,185	7,598	85%	68,674				
20	Medicare			1,045	1,235	190	9,960	11,737	1,777	85%	16,061				
21	Worker's Compensation			3,257	667	(2,590)	9,219	6,000	(3,219)	154%	8,000				
22	Unemployment Insurance			1,132	833	(299)	5,788	7,500	1,712	77%	10,000				
23	Disability Insurance			924	583	(341)	1,363	5,250	3,887	26%	7,000				
24	Health Insurance			11,735	14,167	2,432	108,357	122,037	13,680	89%	170,000				
25	Retiree Health Insurance			1,632	-	(1,632)	5,463	5,463	-	100%					
26	Vision Care			305	83	(222)	650	750	100		1,000				
27	State Retirement			-	-	-	95,628	100,000	4,372	96%	100,000				
28	State Retiree-employee accrual			-	-	-	-	-	-		40,000				
29	Direct Deposit Fees			240	83	(157)	1,262	750	(512)	168%	1,000				
30	<b>Total Employee Benefits</b>			24,739	22,934	(1,805)	280,277	309,672	29,395	91%	421,735	-	66%		
31	<b>Library Materials/Services</b>														
32	Books - Adult			1,713	3,500	1,787	22,912	31,500	8,588	73%	42,000				
33	Books - Teen			-	667	667	1,555	6,000	4,445	26%	8,000				
34	Books - Juvenile			279	1,333	1,054	13,414	12,000	(1,414)	112%	16,000				
35	Books - Reference			-	250	250	412	2,250	1,838	18%	3,000				
36	Reference Databases			-	333	333	2,013	2,666	653	76%	4,000				
37	Serials			(241)	667	908	5,604	6,000	396	93%	8,000				
38	AV			324	333	9	3,667	3,000	(667)	122%	4,000				
39	AV - Audio Books			-	333	333	1,518	3,000	1,482	51%	4,000				
40	AV - Audio Music			12	83	71	308	750	442	41%	1,000				
41	Museum Passes			-	83	83	1,550	750	(800)	207%	1,000				
42	E Content			125	917	792	13,757	8,253	(5,504)	167%	11,000				
43	<b>Total Library Materials/Services</b>			2,212	8,500	6,288	66,710	76,169	9,459	88%	102,000	-	65%		

Goshen Public Library and Historical Society

Statement of Activities

March 1 - 31, 2024 and YTD Jul 1, 2023 - June 30, 2024

	A	B	C	D	E	F	G	H	I	J	K	L	M	P
2				March 23/24	Budget	(Over) /Under Bud	23/24 Act YTD	YTD Bud	(Over) /Under Bud	% of Budget	Budget 23/24	Debt 23/24	% of Budget	
44			<b>Building</b>											
45			Equipment	130	300	170	130	2,700	2,570	5%	3,600			
46			Building Repairs/Improvements	-	2,500	2,500	2,865	22,500	19,635	13%	30,000			
47			Utilities	4,584	3,000	(1,584)	38,880	27,000	(11,880)	144%	36,000			
48			Insurance	9,944	-	(9,944)	38,570	40,000	1,430	96%	40,000			
49			New Building-Generator	-	-	-	58,552	56,720	(1,832)	103%	56,720			Appropriated for Generator
50			Building Services	3,838	3,333	(505)	51,554	30,000	(21,554)	172%	40,000			
51			Custodial Services	232	500	268	2,004	4,500	2,496	45%	6,000			
52			<b>Total Building</b>	<b>18,728</b>	<b>9,633</b>	<b>(9,095)</b>	<b>192,555</b>	<b>183,420</b>	<b>(9,135)</b>	<b>105%</b>	<b>212,320</b>	<b>-</b>	<b>91%</b>	
53			<b>Technology</b>											
54			IT Services	84	3,500	3,416	32,341	31,500	(841)	103%	42,000			
55			Computer Hardware	1,482	292	(1,190)	(612)	2,625	3,237	-23%	3,500			
56			Computer Software	2,114	208	(1,906)	4,722	1,875	(2,847)	252%	2,500			
57			ILS	-	1,500	1,500	7,995	13,500	5,505	59%	18,000			
58			<b>Total Technology</b>	<b>3,680</b>	<b>5,500</b>	<b>1,820</b>	<b>44,446</b>	<b>49,500</b>	<b>5,054</b>	<b>90%</b>	<b>66,000</b>	<b>-</b>	<b>67%</b>	
59			<b>Programs/Public Relations</b>											
60			Strategic Plan	-	417	417	-	3,750	3,750	0%	5,000			
61			Newsletter, Program Flyers	132	417	285	1,728	3,750	2,022	46%	5,000			
62			Programs - Adult	1,305	1,500	195	10,954	13,500	2,546	81%	18,000			
63			Programs-Community Dev	2,500	1,500	(1,000)	10,890	13,500	2,610	81%	18,000			
64			Local History	54	417	363	1,970	3,750	1,780	53%	5,000			
65			Programs - Juvenile	249	1,667	1,418	10,122	15,000	4,878	67%	20,000			
66			Programs - Teen	326	583	257	1,974	5,250	3,276	38%	7,000			
67			<b>Total Programs/Public Relations</b>	<b>4,566</b>	<b>6,501</b>	<b>1,935</b>	<b>37,638</b>	<b>58,500</b>	<b>20,862</b>	<b>64%</b>	<b>78,000</b>	<b>-</b>	<b>48%</b>	
68			<b>Administrative Expenses</b>											
69			Telephone	1,081	833	(248)	7,582	7,500	(82)	101%	10,000			
70			Printing	-	500	500	4,660	4,500	(160)	104%	6,000			
71			Postage	-	208	208	1,593	1,875	282	85%	2,500			
72			Office Equipment Maintenance	-	167	167	-	1,500	1,500	0%	2,000			
73			<b>Professional Services</b>											
74			Accounting	-	750		4,725	6,750	2,025	70%	9,000			
75			Legal	198	1,000	802	3,421	9,000	5,579	38%	12,000			
76			CSEA Matters	325	-	(325)	29,699	-	(29,699)		-			
77			Other Prof. Services	79	250	171	565	2,250	1,685	25%	3,000			
78			Library Supplies	2,189	1,358	(831)	10,240	12,225	1,985	84%	16,300			
79			Copier Lease	250	250	-	2,250	2,250	-	0%	3,000			
80			Continuing Education	71	583	512	2,590	5,250	2,660	49%	7,000			
81			Election	22	-	(22)	923	-	(923)	26%	3,500			
82			Membership Dues	-	208	208	2,400	1,875	(525)	128%	2,500			
83			Miscellaneous Expense	-	458	458	686	4,125	3,439	17%	5,500			
84			<b>Total Admin Expenses</b>	<b>4,215</b>	<b>6,565</b>	<b>1,600</b>	<b>71,334</b>	<b>59,100</b>	<b>(12,234)</b>	<b>121%</b>	<b>82,300</b>	<b>-</b>	<b>87%</b>	
85			Other Interest Exp	-	108	108	3,963	867	(3,096)		1,300			
86			Bond Interest Exp	-	-	-	263,094	263,094	-	100%		263,094		
87			Bond Principal	-	-	-	230,000	230,000	-	100%		230,000		
88			<b>Total Expense</b>	<b>131,169</b>	<b>141,868</b>	<b>10,699</b>	<b>1,885,849</b>	<b>2,010,530</b>	<b>124,681</b>	<b>94%</b>	<b>2,031,308</b>	<b>493,094</b>	<b>75%</b>	
89			<b>Total Income</b>	<b>61,815</b>	<b>6,457</b>	<b>(55,258)</b>	<b>2,438,323</b>	<b>2,266,012</b>	<b>(172,311)</b>		<b>2,031,308</b>	<b>493,094</b>	<b>97%</b>	
90			<b>Net Ordinary Income</b>	<b>(69,354)</b>	<b>(135,411)</b>	<b>66,057</b>	<b>552,474</b>	<b>255,482</b>	<b>296,992</b>		<b>-</b>	<b>-</b>		



Goshen Public Library & Historical Society  
Statement of Cash Position  
Capital Fund at 03/31/24

Cash accounts	Balance
Orange Bank & Trust	9,255.06
Community Foundation of Orange & Sullivan (CFOS)	57,869.29
Total cash available	\$ 67,124.35

**NO CAPITAL ACTIVITY**

Goshen Public Library and Historical Society  
Board Warrant Schedule  
April 2, 2024

03/07/2024	18837	Payroll	Salaries & Wages	434.14
03/11/2024	18838	Payroll	Salaries & Wages	36.17
03/11/2024	18839	Karen Golding	Programs-Teen Programs / Adult Programs	86.76
03/14/2024	18840	Cengage Learning	Library Materials-Books-Adult	191.15
03/14/2024	18841	Fox Ledge Inc.	Administrative Expenses-Library Supplies	105.70
03/14/2024	18842	Karen Golding	Programs- Adult Programs	43.63
03/14/2024	18843	Kathy J. La Rocca	Programs-Juvenile Programs	26.03
03/14/2024	18844	Midwest Tape	Library Materials-AV-Audio Music	180.68
03/14/2024	18845	NYSEG	Building-Utilities	52.97
03/14/2024	18846	OverDrive	Library Materials/Services-E Content	124.97
03/14/2024	18847	Sam's Club	Administrative Expenses-Custodial Supplies	245.96
03/14/2024	18848	ShelterPoint	Employee Benefits-Health Insurance	119.30
03/14/2024	18849	SRI Fire Sprinkler LLC	Building-Building Services	759.00
03/22/2024	18850	Maybrook Wind Ensemble	Programs-Adult Programs	500.00
03/27/2024	18851	AFLAC New York	Employee Benefits-Health Insurance	236.71
03/27/2024	18852	Lowe's Business Account	Building-Building Services	53.85
03/27/2024	18853	M & T Bank	M & T credit card-see attached	2,500.00
03/29/2024	18854	Moffat Library	Library Charges-Fines & Fees	21.00
04/02/2024	18855	CSEA, Inc.	Employee Benefits-Union Dues	455.23
04/02/2024	18856	Void		-
04/02/2024	18857	M & T Bank	M & T credit card-see attached	2,920.63
04/02/2024	18858	Automated Logic	Building-Building Services	5,000.00
04/02/2024	18859	Baker & Taylor Books	Library Materials-Books-Adult/Juvenile/Teen	3,317.18
04/02/2024	18860	Billco Landscape Contractors	Building-Building Services	3,000.00
04/02/2024	18861	Catherine Lemmer	Administrative Expenses-Library Supplies	112.55
04/02/2024	18862	Cengage Learning	Library Materials-Books-Adult	88.77
04/02/2024	18863	Cornerstone Theatre Arts	Programs-Community Development	2,500.00
04/02/2024	18864	D'Artagnan Farms Foundation	Programs-Adult Programs	100.00
04/02/2024	18865	Frontier Communications-NY	Administrative Expenses-Telephone	105.68
04/02/2024	18866	Greenwald & Doherty LLP	Administrative Expenses-Professional Services-CSEA	360.00
04/02/2024	18867	Irene Lu	Programs-Teen Programs	101.90
04/02/2024	18868	J & G Law, LLP	Administrative Expenses-Professional Services-Legal/CSEA	522.53
04/02/2024	18869	Midwest Tape	Library Materials-AV	155.16
04/02/2024	18870	New York Deer Control, LLC	Building-Building Services	105.00
04/02/2024	18871	Norma Fives	Employee Benefits-Health Insurance	644.47
04/02/2024	18872	NYSEG	Building-Utilities	51.05
04/02/2024	18873	Phyllis L. Hunter	Employee Benefits-Retiree Health Insurance	642.98
04/02/2024	18874	Quality Elevator Inspection	Building-Building Services	375.00
04/02/2024	18875	RCLS General	Electronic Resources-Computer Hardware/Software-IT Services	1,447.15
04/02/2024	18876	Robert W. Schultz, CPA	Administrative Expenses-Professional Services	675.00
04/02/2024	18877	Shannon Fisher	Programs-Adult Programs	125.00
04/02/2024	18878	SRS Inc.	Programs-Adult Programs/ Admin Expenses-Library Supplies	70.39
04/02/2024	18879	The Davey Tree Expert Company	Building-Building Services	262.00
04/02/2024	18880	Warwick Advertiser/Photo News	Administrative Expenses-Election	901.72
04/02/2024	18881	Zoobean Inc.	Programs-Adult/Juvenile/Teen Programs	895.00
04/02/2024	18882	CSEA, Inc.	Employee Benefits-Union Dues	455.23
03/06/2024	ACH DR	Oxford Health Plans	Employee Benefits-Health Insurance	13,466.40
03/06/2024	ACH DR	AFLAC New York	Employee Benefits-Health Insurance	211.09
03/06/2024	ACH DR	TIAA-CREF	Employee Benefits-403b withholding	998.46
03/07/2024	ACH DR	New York State Tax Department	Employee Benefits-New York Taxes	1,350.72

Goshen Public Library and Historical Society  
 Board Warrant Schedule  
 April 2, 2024

03/07/2024	ACH DR	IRS	Employee Benefits-FICA/Medicare/Federal Taxes	8,388.98
03/08/2024	ACH DR	NEC Cloud Communications	Administrative Expenses-Telephone	537.18
03/20/2024	ACH DR	TIAA-CREF	Employee Benefits-403b withholding	998.46
03/21/2024	ACH DR	New York State Tax Department	Employee Benefits-New York Taxes	1,390.45
03/21/2024	ACH DR	IRS	Employee Benefits-FICA/Medicare/Federal Taxes	8,470.82
04/01/2024	ACH DR	Utica National Insurance	Building-Insurance	9,944.06
04/01/2024	ACH DR	Orange & Rockland	Building-Utilities	3,976.28
04/01/2024	ACH DR	Hub International	Employee Benefits-Workers Compensation	1,986.00
			Total	82,826.54

M & T credit card-March 2024		
Program/PR-Newsletter, Program Flyers		132.00
Administrative Expense-Library Supplies		2,076.86
Personnel		78.93
Administrative Expenses-Continuing Education		70.90
Programs-Adult		178.07
Technology-Computer Hardware		188.47
Technology-Computer Software		2,044.25
Programs-Local History		53.98
Library Materials Books-Adult		71.09
Library Materials Books-Juvenile		53.31
Building-Building Services		403.98
Building-Custodial Supplies		47.04
Administrative Expenses-Election		21.75
	Total	\$ 5,420.63





**Board of Trustees**  
**April 8, 2024 Board Meeting**  
**March 2024 Library Report to the Board of Trustees**

**Select Statistics**

During March there were 8,487 in-person visits to the Library, and thousands more patrons visited virtually and found answers through the Library’s website and electronic resources. There were 2,600 visitors to the Library’s website. See discussion of Library website below under IT Services. The Library had no weather closures in March.

The following charts the visitors to the Library over the last year:



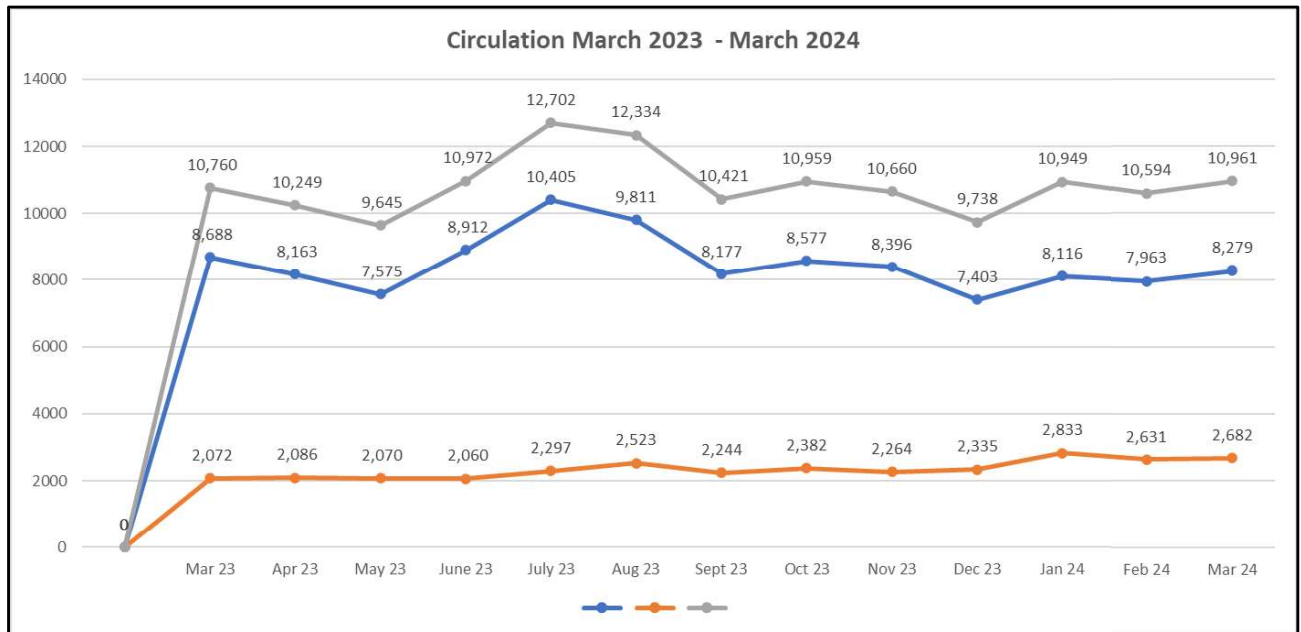
The number of visitors to the Library in March 2024 visitors was 69% higher than in March 2023, due in part to way school holidays hit and weather closures in 2023. The number of visitors in March 2024 tracked above the annual 2023 monthly average number of visitors of 7,426.

The Library issued 36 new library cards, bringing the total number of cardholders to 7,784. The overall number of cardholders will decrease as the database is cleaned up, removing long not used cards, in anticipation of the migration to Koha in August 2024. It is currently anticipated

that nearly 500 inactive cardholders will be deleted in April. These cards are being evaluated for outreach efforts. In addition, new staff members will focus on outreach efforts around increasing the number of library users and card holders.

**Circulation**

In March 2024, 10,961 items (8,279 physical and 2,682 digital) were checked out by library users. Goshen cardholders borrowed 1,542 items from the other RCLS consortium libraries. The Library lent 1,270 items to the RCLS consortium libraries.



Video game use remains popular, with 121 games checked out in March; the average monthly checkouts over the last 12 months was 121. The Library lends Nintendo Switch, Wii, PS4 PS5, Xbox One, and Xbox Series X games.

In March, eight passes providing free or reduced access to different museums and attractions checked out. The 2023 average pass monthly use was 13. The Friends expanded support for the program, enabling the Library to add the 9/11 Memorial and Museum, NY Transit Museum, and the Harness Racing Museum & Hall of Fame. A poster is now in the Friends bookstore as they generously provide over \$2600 in funding for the museum pass program. Anahy Campus, Marketing and Communications Specialist, is creating a new tri-fold brochure for the program.

The Library’s circulating Library of Things collection circulated 30 items in March. This collection includes nine yard games, board games, and puzzles. The newest additions to the collection are

a *Dungeons & Dragons Adventure Kit* and *DI-library Kits*. The D&D kit has everything someone might need to start their first adventure campaign. The DI-Library Kits provide the tools and instructions to learn a new craft before investing in your own equipment. Currently the collection includes “learn to knit” kit, “learn to crochet” kit, and a metal stamping kit.

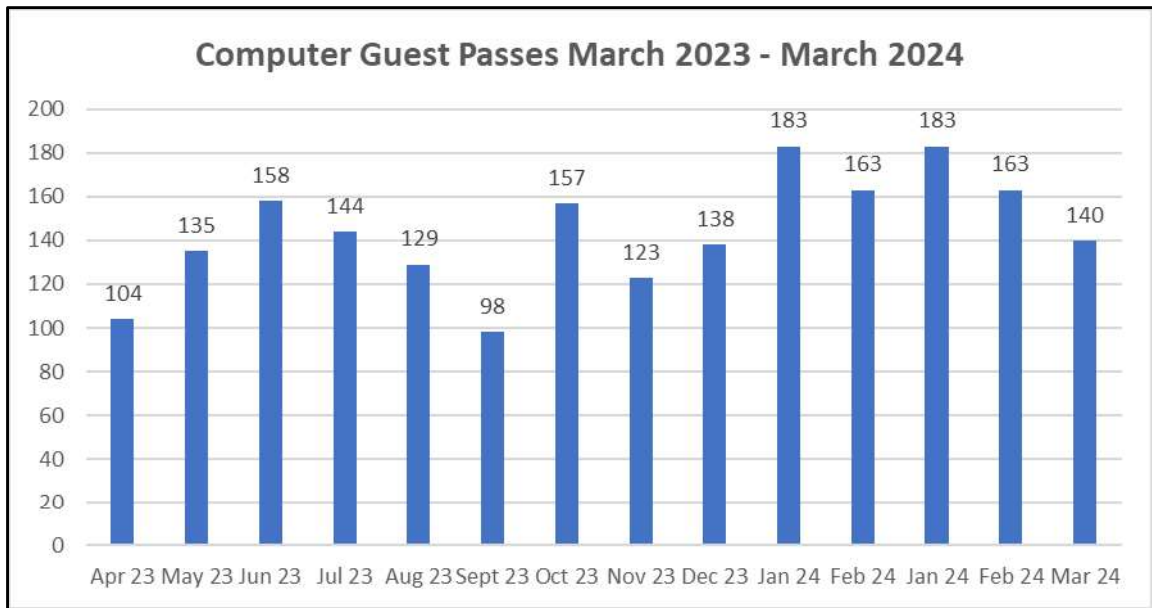
**Digital Resources**

In addition to Hoopla and Overdrive (Libby), the Library provides access to 75 database resources on its website. These databases range from research to K-12 educational resources, to self-paced skills training and language learning, to support for job seekers, entrepreneurs, and small businesses. Tutor.com provides live homework help as well as college essay and writing sample review.

**Digital Access Services**

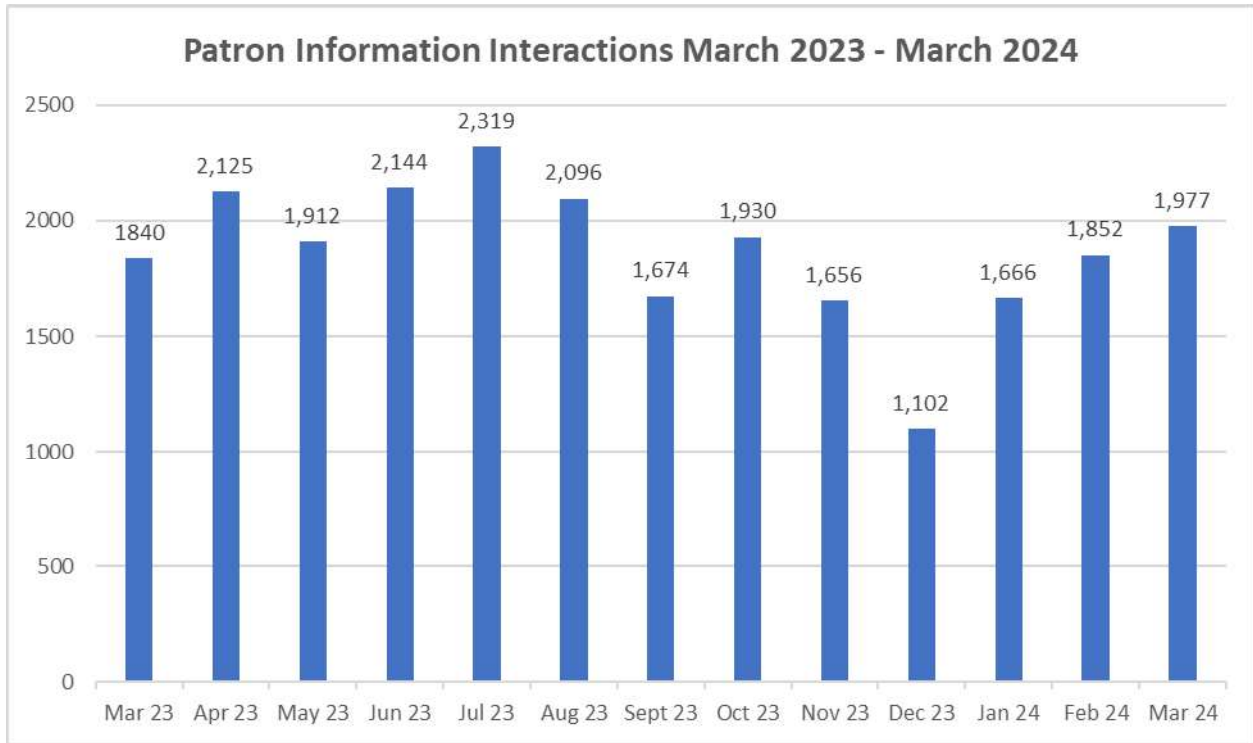
The Library uses Envisionware and Sonic Wi-Fi counters to report on Patron Desktop and Wi-Fi Usage.

- In March 2024, there were 5,617 Wi-Fi sessions, or an average of 182 per day. The Library’s Wi-Fi is broadcast to the parking lot and provides valuable access to internet when the building is closed.
- In March 2024, there were an estimated 749 Patron Desktop sessions, an average of 25 per day. Final report not available due to closeness of month end. This includes computers in Adult, YA/Teen, and Just for Kids. There is no charge to use the computers and guest passes are available to individuals without library cards. In March, the Library issued 140 computer guest passes. In 2023, the Library averaged 127 guest passes per month.



### Reference/Information Patron Interactions

In March 2024, the Library Staff responded to 1,977 patron reference, readers advisory, technology, and library resources and services questions (excludes directional questions). Questions are responded to via telephone, email, and in-person. Since March 2023, all departments have been tracking and reporting patron interaction statistics.



### Community Spaces

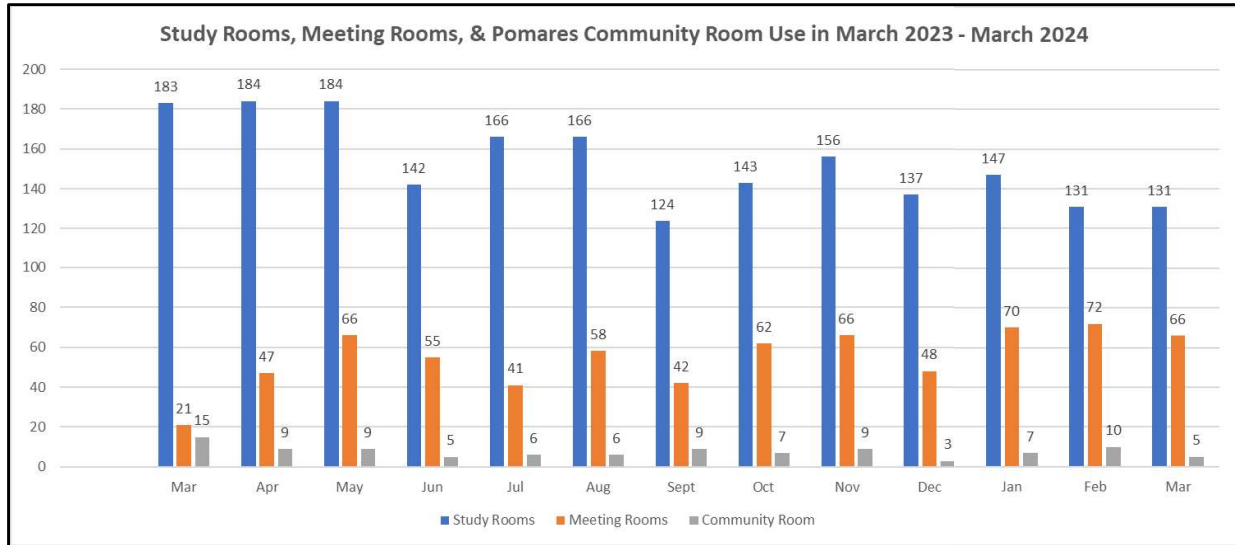
#### Art Galley/Exhibit Space

The Goshen Art League (GAL) Exhibit celebrating winter and literacy closed on April 4. The next exhibit *Through Our Eyes, a Portrayal of Creativity Through the Eyes of Two Local Artists* opens April 5 through June 5. The exhibit includes paintings by David J. Valentin and photographs by Jason D. Ropchock.

#### Study Rooms, Meeting Rooms, and Pomares Community Room

The Library’s community spaces are an important asset used by community groups, tutors, job seekers, entrepreneurs, remote workers, support services organizations, and civic and community non-profits. Sandra Delgado manages room reservation duties and has also translated the reservation forms and guidelines into Spanish. The reservation forms (English and Spanish) are on the website.

In March, the Library’s study rooms were used 131 times and the two meeting rooms were used a total of 66 times by the community. The Pomares Community Room was used 5 times. These totals do not include Library program or meeting uses. The following shows the use over the last twelve-month period: reflecting a total use of meeting rooms at 714, study rooms at 1,994, and the Pomares Community Room at 100.



### Programs

In March the Library hosted/sponsored 56 Library programs that drew 915 participants. Adult Services successfully experimented with Speed Friending and adding support for a writing group. The 2:00 – 6:00 pm drop-in programming by Youth Services during the spring break holiday was greatly appreciated and the five sessions had a total of 128 attendees. A few nights we let the program run longer into the evening as families arrived.

Lynn Banghart’s Friday morning *Love My Library* drop-in story time remains popular with over 20 attendees at each session. The entire Youth Services Team, Lynn Banghart, Kathy LaRocca, Virginia Nasser, Rosa Pomar-Desire, Kitty Ruberté-Smith, and Clarisa Rosario-DeGroate along with help from David Maloney, Karen Golding, and Sandra Delgado did a wonderful job during the transition time delivering great service and programs. Everyone helped out and made the Library the place to be for our patrons. Other programs included early childhood development and literacy programs, community health, theatre events, YA activities, book clubs, lectures, movement classes, and art, music, tech, and educational programs. The department reports are attached for more detail.

Karen Golding, Head of YA, specifically notes the efforts of two teen volunteers. Tyler Wong who developed and has been leading the bi-weekly Pokémon club with great success. And secondly, Alexa Krabbe who planned and held a concert at the Library to benefit the Wounded Warriors Foundation. She and fellow National Junior Honor Society members performed patriotic songs on Saturday, March 23. In March another 60 volunteer hours were provided in support of library programs by 15 teen volunteers.

New technology programs start in April. On Wednesdays there will be walk-in one-on-one tech support drop-in sessions and an introduction to online resources on April 24.

### **Program Assessment Work**

Elizabeth DiGiorgio, graduate student in the Syracuse University of School of Information Studies, chose to use Goshen Public Library & Historical Society for her capstone project in her Library Planning, Marketing, and Assessment Class. Liz did a thorough analysis of many aspects of the Library's operations and service population. Her report made four program recommendations and presented a fully developed program concept around serving our ESL and Spanish-speaking populations. Her over 100-page written report, "Recommendations for Improvement & Program Expansion," will be helpful as we seek to serve all members of our service population. Liz has been working as an intern in the Local History Room for the last 9 months and her service has been invaluable. Her internship concludes in May.

### **Local History Room News**

The History Journal project is moving ahead with an anticipated publication date of early winter. Authors are researching and writing, and the editorial board is making determinations on style and format. Work is also advancing on the selection of a printer.

### **General Operations**

#### **Grant Awards**

Grant funds of \$27,500 were received in March. These funds stem from grant applications for technology funding written by Ruth Mallard, Head of Adult Services, and the Director in May 2023. The awards come from Bullet Aid, \$7,500 from Senator James Skoufis and \$20,000 from Assemblyman Brian Maher. Library staff have visited Newburgh Public Library and Pearl River Public Library to view their technology resources and programs. Jerome Tatrabor is preparing a detailed implementation plan that will be brought to the Trustees. We plan to include an update to our application plans in our thank you to Assemblyman Maher in the next weeks.

A few weeks ago, RCLS hosted a one-hour presentation on NYS Legislature funding. The recording of [Guide to Understanding and Requesting Funding Through the NYS Legislature](#) is in [Niche Academy](#). This session will be removed on April 26th. It is a quick way to get an understanding of various funding streams.

In addition, the second installment of the Orange County Technology Contract funding of \$3,455.24 was received. This is funding the Orange County Library Association works to secure each year.

### **Personnel Matters**

- Amber Kirkwood, joined the Library, effective April 1, 2024 as Director of Youth Programming and Community Engagement. This position complements Charles DeYoe's role in Adult Services, providing the Library with the opportunity to de-silo and effectively coordinate its programming and community engagement efforts.
- **Open Positions.** As of April 3, the Library has a full-time Adult Services Librarian position open and has made a request for the Librarian I eligible list from Civil Service. The Library has posted two part-time librarian positions to help round out the Youth Services and Adult Services teams. These positions will cover primarily weekend and evening shifts.

### **Communications & Marketing**

Adult Services and Communications are using Meetup, an online event platform, to enhance the Library's marketing efforts. The Adult Services Speed-Friending event was the first use of the platform, and it went well with ongoing engagement by the users. The engagement on the platform provides insight into what types of entertainment/programs are of interest. The newly designed Youth Services program brochure has been well received, with high engagement on both Instagram and Facebook. The new look is cleaner and more inviting. The two public digital monitors (outside Just for Kids and in the foyer) are also being used to promote programs and events. The new series on our social media platforms, "Happening This Week," has launched and will continue to be a regular feature.

### **IT & Technology Updates**

An assessment of the Library's IT and Technology is undergoing. As a result, a number of issues have been identified and are being corrected. For example, staff using the unsecured public WI-FI network rather than the secure WI-FI network and poor password management. Jerome Tatrabor is being added as a dual administrator to the services such as the phone system and visitor counter to create a stable succession plan around technology. Other projects include:

- IT Equipment Inventory: This ongoing project involves creating a comprehensive list and documentation of all IT equipment owned by the Library. This is crucial for asset management, maintenance planning, and budgeting.
- Phone Auto-Attendant Redesign: The system was simplified to eliminate user frustration.
- Website Redesign: Ongoing work to restructure and simplify the website. Making it easier to update and maintain the website will ensure it stays current and reflects changes effectively.

- Internal Communication and information sharing: An intranet web platform called SharePoint has been set up to facilitate internal information sharing. This includes internal news, announcements, documents. The information is organized by department for easy access.
- Managed Services Provider (MSP) and Cloud Migration Plan: This project involves exploring outsourcing IT management and transitioning from Google to Microsoft 365.
- Patron-Facing IT Education & Services: Offering training sessions and individual support will empower patrons to utilize technology effectively and address their specific needs.

### **Community Partnerships and Projects and Outreach**

- The Library is writing a weekly column, *Check It Out*, for the *Goshen Independent*. The first column appeared in the March 27 issue. Although the first columns were written by the Director with staff input, the process is transitioning to management by the members of the programming team. Content is due to the newspaper the Friday prior to publication.
- *World Bee Day* (May 20) will be used to introduce the Library's new bio-diverse environmental experiential learning center. O&R and the Library are coordinating a day of information and celebration. If the weather cooperates, the seeding of the meadow area will happen the first week of May. On May 20, part of the day will be used to plant the water plants.
- The first Music for Humanity Spring Concert Series "Music Connects Us" concert had 34 attendees for Loretta Hagen's performance on Sunday, March 14. Elly Winger & Dave Kearney perform on Sunday, April 14, and John Sheehan performs on Sunday, May 19. The concerts are sponsored by Bluestein, Shapiro, Frank & Barone LLP. Posters provided by Music for Humanity are around town and at the Library.
- The Cornerstone Theatre Arts' staged reading of *Having our Say*, a look back at the pioneering lives of the Delany Sisters was attended by 63. Their next performance will be on April 13. The performance, *Ripcord*, is a comedy about two women, one curmudgeonly and one maddeningly bubbly, in a senior living facility. Their final performance for the FY2024 year will be *Pride and Prejudice* on June 8. Ruth Mallard, Head of Adult Services, has done an excellent job working with Cornerstone to develop and implement these performances.
- The Friends Lecture Series kicked off with a packed room for Ed Conner's presentation, *Goshen Gone II*, on March 9. Coming up next on April 13, is *Surrealism in Orange County*.
- Sandra Delgado translated additional recipes into Spanish for the Goshen Ecumenical Food Pantry.
- Students from Life Skills (GSCD High School) and BOCES Main Street Students are in the Library for 2 hours on Monday and Thursday mornings. These students are accompanied by carers/counselors and complete custodial tasks.

### **Koha Migration Matters**



Work on the migration from Sirsi to Koha is starting full steam. Adult Services, YA, and Youth Services are currently completing inventory and weeding projects. Ruth Mallard, Head of Adult Services, is coordinating the inventory of the catalogued materials in the Local History Room. The patron database will be reviewed and purges of inactive accounts in April. Train the Trainer sessions are scheduled for June 17 – 21 with full staff training to occur July 8-12. Ruth Mallard and Norma Fives are the Front-liners (RCLS term) for the Library on this project.

### **Building and Facilities Matters**

**Generator/Security System Grant.** On March 7, the generator was tested and is now operational. The Library re-started the conversation with the Chief Ryan Rich, Village of Goshen, regarding adding the Library to the Village's emergency plan. The conclusion of the generator/security system project will enable the library to request the final \$8,600 reimbursement disbursement under a grant that was awarded in 2019-2020. The Library will re-start the conversation with the Village of Goshen regarding a designation as an emergency shelter option.

**Offsite Storage.** David Mahoney and the Director spent some long days sorting, shifting, and organizing three storage rooms. Youth Services supplies and decorations were consolidated, and vertical storage implemented. With this work complete, the Library will start to bring back the building materials stored at CubeSmart with the goal of ending the \$400 monthly lease expense.

### **Sustainable Libraries Initiative**

There is a growing interest in the [Sustainable Libraries Initiative](https://www.sustainablelibrariesinitiative.org/about-us/program-faq) and Trustees are encouraged to an introductory look at the certification program and its benefits. The program focuses on meaningful work in the community around social justice, health, and climate, as well as opportunities to rethink expenditures that may result in lowering costs. You will find an FAQ at this link: <https://www.sustainablelibrariesinitiative.org/about-us/program-faq>. RCLS is currently pursuing the certification as well as a few other RCLS libraries. Mamakating Library, Wurtsboro, NY, completed the certification program and the work they did and the benefits to their community is inspiring.

### **Reports**

- Adult Services Department March 2024 Report
- Local History Room March 2024 Report
- Young Adult (YA) Department March 2024 Report
- Youth Services Department March 2024 Report

### **Correspondence**

- Friends of Goshen Public Library, March 26, 2024

- Beth Quinn Acknowledgement, March 22, 2024
- Alan J. Sorensen, Commissioner of Planning, Orange County, March 20, 2024
- James D. O'Donnell, Representative, March 20, 2024
- Senator James Skoufis, March 21, 2024

Memorandum

To: Board of Trustees

From: Ruth Mallard, Adult Services

Date: April 2, 2024

Re: Adult Services Department March 2024 report

HIGHLIGHTED PROGRAMS

March was fairly busy with nearly 400 people coming to our scheduled programs. 60 people had free help preparing their taxes with the AARP Foundation Tax-Aide volunteers. Pop culture history was explored with lectures on the Beatles and Barbie. Creative types formed a new writing group and some learned to write poetry. The first "Music Connects US" concert had 35 people in attendance listening to Loretta Hagen. 63 people came out on Easter weekend to see the rescheduled performance of Having Our Say. It was worth the wait for the phenomenal performance about two fascinating women.

LOOKING AHEAD

Cornerstone Theatre will be back on April 13 with a performance of Ripcord, a comedy about two women, one curmudgeonly and one maddeningly bubbly, in a senior living facility. For senior who are concerned about falls, the Office of the Aging will be starting a series to help older adults improve their balance and prevent injury. For the environmentalists, the local nonprofit farm AOOA will talk about regenerative farming practices on April 18. On April 24 Shannon Fisher will be back to discuss the intersection of history and literature with Wicked Books. The New York Blood Center will be here April 10 for our 3<sup>rd</sup> community blood drive.

To: Board of Trustees  
From: Ann M. Roche, Local History Room Clerk  
Date: March, 2024

Re: Local History March Report

Emails: 1  
Phone: 4  
Visitors: 26

The room was open on Saturday, March 9 following a lecture by Ed Connor about Goshen. We welcomed many of our old patrons and some new. We gave them a tour of the archives including the early history documents. They were very impressed with the wealth of history we have about Goshen, including the Indian deeds and Alexander Hamilton's letter. They promised to come to see what else we have.

We also had visitors doing research on the Drowned Lands, the history of music in Orange County, the railroads, family histories, history of their house. Past Perfect is moving along. Obituary Index up to date. We are inventorying our collection.

Showcase featured "History of Women"

Donations:  
a local troop 2 Girl Scout flag with pole.  
Class pictures of St. Johns and Goshen  
1979 Playbill

Submitted by: Ann M. Roche

Memorandum

To: Board of Trustees

From: Karen Golding, Head of Young Adult Services

Date: March 29, 2024

Re: Young Adult Department March 2024 report

This month in the Young Adult Department we continued our regularly scheduled programs which included a book discussion centered around fantasy books, a showing of The Marvels movie, 2 meetings of our Teen Writers Group and 2 drop in paper craft afternoons. We also finished up our chess club meetings this month and wrapped up our Beanstack Genre Challenge. March was a busy and productive month for the Young Adult Department.

I would like to take this opportunity to highlight two of our teen volunteers who both planned and implemented successful programs this month. Tyler Kwong has been running our Pokemon Card Club for 2 months now and he will be continuing to hold club meetings into the month of June. Tyler approached me in December about creating a Pokemon card club and he has done the majority of the planning and he, with the help of a few other volunteers, runs the meetings twice a month. He has done an excellent job with the program and I am impressed with his attention to detail and his enthusiasm. He has also proposed other program ideas that we will be exploring later in the year. The second volunteer I would like to highlight this month is Alexa Krabbe. Alexa planned and held a concert at the library to benefit the Wounded Warriors Foundation. She and her fellow National Junior Honor Society members performed patriotic songs and took donations for the Wounded Warriors Project in honor of our Veterans. Alexa planned this program as part of a leadership project and she did a great job. I am pleased that we have been able to assist these impressive volunteers in building their leadership skills and are able to give them the opportunity to contribute to our community in this way. Our teen volunteer program offers local students a way to give back and also a way to build their own skills and leadership qualities. Thank you to both Alexa and Tyler for their contributions to Goshen.



-Pokemon Card Club, March 8, 2024



-National Junior Honor Society Concert, March 23, 2024

**Youth Services Monthly Report  
March 2024**

Storytime classes and other programs launched the theme “What’s Cooking At Your Library” with a new look for the Youth Services program brochure. The new look, created by Anahy Campos, Marketing and Communications Specialist, has garnered compliments for its look and easy to find information. The new brochure, along with other program information, is now playing on the digital screen outside of Just for Kids. The spring break (March 25-29) late afternoon drop-in crafts and activities were greatly appreciated by families looking for spring break fun.

377 non-program questions and 188 program related questions were answered as well as 44 directional questions.

**Program Attendance:**

Maker Mondays at 4:30 pm

3/4: 6 attendees

3/11: 5 attendees

Wee Read: Mondays at 10 am

3/4: 10 attendees

Circletime: Mondays at 12 pm

2/5: 7 attendees

2/12: 7 attendees

2/26: 7 attendees

Toddletime: Tuesdays at 10 am & Wednesdays at 10 am

3/5: 24 attendees

Love My Library Storytime: Fridays at 11 am

3/1: 23 attendees

3/8: 17 attendees

3/5: 20 attendees

3/22: 21 attendees

Spanish Storytime

3/7: 2 attendees

Drop-in Preschool Playdate: Thursdays at 10:30 am

3/7: 22 attendees

Reading Programs:

Be a Research Ninja: 14

Beanstack Solar Eclipse Reading Program: 19

Specials:

Lucky Day at the Library for All Ages March 15 and March 17 (drop-in): 32

Spring Break Drop In: (5/128)

March 25: 23

March 26: 54

March 27: 26

March 28: 16

March 29: 9

Take and Makes

March Scavenger Hunt: 66

**Future Plans and Ideas:**

The 2:00 – 6:00 pm drop-in craft programming provided by Youth Services during the spring break holiday was popular with 128 attendees over the five sessions. A few nights we let the program run longer into the evening as families arrived. Lynn Banghart’s Friday morning *Love My Library* drop-in story time remains popular with over 20 attendees at each session. The entire Youth Services Team, Lynn Banghart, Kathy LaRocca, Virginia Nasser, Rosa Pomar-Desire, Kitty Ruberté-Smith, and Clarisa Rosario-DeGroate along with help from David Maloney, Karen Golding, and Sandra Delgado did a wonderful job during the transition time delivering great service and programs. Everyone helped out and made the Library the place to be for our patrons. Planning for summer reading with the theme “Adventure Begins At Your Library” is underway.

Submitted, Catherine Lemmer, Library Director



March 26, 2024

Yvonne Mirro, President  
Friends of Goshen Public Library & Historical Society  
366 Main Street  
Goshen, NY 10924

Dear Friends,

Thank you for your generous gift of \$3,000 to the Library in support of the 2024 Summer Reading Programs for children, teens, and adults. This year's theme is *Adventure Begins at Your Library* – and we are already planning many entertaining and inspiring programs for all to enjoy. We hope to see many Friends at the events and participating in the reading challenges.

Your continued and growing support, valued at over \$2,600, of the museum pass program is greatly appreciated. In 2023, 160 passes were used. With added publicity these numbers are sure to increase, providing inspiration and fun for many patrons all while helping to stretch vacation, staycation, and weekend fun dollars!

Your ongoing support for the *PastPerfect* software to catalog the collections of the Historical Society (Local History Room) is helping to increase the use and visibility of the Local History Room. *Ancestry.com* is a highly used and valued resource and we are so pleased to learn you will continue this funding. Last year, staff and volunteers responded to over 363 historical research inquiries from around the US, including research for the filmmakers of *The Harlem Hellfighters*, a documentary that aired in February 2024 on HISTORY.

Here are a few other highlights from 2023:

- Over 89,000 patrons visited the Library; an average of 7,400 visitors each month.
- Over 128,500 books, movies, audiobooks, and other materials were checked out.
- Another 26,000 e-books and films were checked out/downloaded.
- Over 23,000 reference inquiries were responded to by librarians.
- 300 patrons explored our growing *Library of Things* and checked out Roku sticks, DI-Library Kits, yard games, board games, and puzzles.
- 664 readers across all ages registered for the *All Together Now* 2023 summer reading program and 4,445 attended 168 programs.
- 13,000 joined family, friends, and neighbors at one of 750 library programs, including the classics – Shakespeare in the Park, Holiday House Tour, Big Band Concert, and Hot Cocoa Party – and the new kid on the block, Go-Con (comic con).

Amidst all this fun, the Library continued its efforts to reach out and sustain those in our community needing assistance through collaborations with the Goshen Ecumenical Food Pantry, NAMI, Ala-Teen, Al-Anon, SEPTSA, and others.



March 26, 2024  
Friends of the Library  
Page 2 of 2

Our meeting rooms and study rooms were used over 2,500 times by community partners and residents for meetings, study groups, and tutoring. Over 7,600 individuals used the Library's public computers to access the internet and electronic resources, including employment and education databases. On average the Library's wifi network is used 200 times a day; and with access provided via the parking lot this critical resource is available even when the building is closed.

We couldn't do all this good work without you! Your hard work and generosity enable the Library to continue to provide outstanding Library resources, services, and materials – ensuring the Library remains a vibrant and innovative community resource. Your continued financial support and love for the Library and its work is greatly appreciated by the Library Board, staff, and our community. Thank you again.

Regards,

A handwritten signature in black ink, appearing to read 'C. Lemmer', followed by a long horizontal line extending to the right.

Catherine A. Lemmer, Director

cc: Board of Trustees, Goshen Public Library & Historical Society



March 22, 2024

Ms. Beth Quinn  
17 Oxford Road  
Goshen, NY 10924

Dear Beth,

Thank you for the generous gift in support of the Library's history journal project. *The History Journal* is a true community project that will inspire the important work around preserving and exploring our shared history. Community residents, local historians, and the Library Trustees are working together to bring this ambitious project to fruition and your financial support is most appreciated.

Thank you again for your thoughtfulness and generosity.

Regards,

Catherine A. Lemmer, Director

cc: Board of Trustees, Goshen Public Library & Historical Society  
Historical Society Committee

*The Goshen Public Library & Historical Society is a 501(c)3 organization; donations to the Library are tax-deductible to the extent allowed by law.*

366 Main Street, Goshen, NY, 10924 • 845-294-6606



March 20, 2024

Alan J. Sorensen, AICP  
Commissioner of Planning, Orange County  
1887 County Building  
124 Main Street  
Goshen, NY 10924

**Re: 2023 Orange County Contract Library Grant**

Dear Commissioner Sorensen,

Thank you for your continued support of the grant funding for telecommunications/IT/library operations for the public libraries of Orange County. This year the Goshen Public Library & Historical Society was honored to receive \$3,455.24 as the second installment from the 2023 Orange County Contract grant fund.

These funds go to support our technology needs, enabling the Library to fund Wi-Fi access, public access computers, and a range of electronic databases, including employment and educational support databases. In 2023, over 7,600 individuals used the Library's public computers to access the internet and other electronic resources. The Library's Wi-Fi network is accessible from the parking lot enabling access to this critical resource even when the building is closed. Our Wi-Fi network was accessed, on average, by nearly 200 individuals a day.

The Library is a lively and busy place! In 2023, there were over 89,000 visitors to the Library who used the Library for materials, resources, programs, or as a place to study, attend a meeting, or join a community conversation. Nearly 13,000 residents joined family, friends, and neighbors to enjoy one of 750 programs offered by the Library. Our meeting rooms and study rooms were used over 2,500 times. Your financial support helps ensure the Library continues to be a vibrant and innovative community resource.

Your continued support enables the Library to provide outstanding Library resources, services, and materials and is greatly appreciated by the Library Board, staff, and our community. Thank you again.

Regards,

Catherine A. Lemmer, Director

cc: Board of Trustees, Goshen Public Library & Historical Society

366 Main Street, Goshen, NY, 10924 • 845-294-6606



March 20, 2024

James D. O'Donnell, Representative  
Orange County Legislator 21<sup>st</sup> District  
124 Main Street  
Goshen, NY 10924

**Re: 2023 Orange County Contract Library Grant**

Dear Mr. O'Donnell,

Thank you for your continued support of the grant funding for telecommunications/IT/library operations for the public libraries of Orange County. This year the Goshen Public Library & Historical Society was honored to receive \$3,455.24 as the second installment from the 2023 Orange County Contract grant fund.

These funds go to support our technology needs, enabling the Library to fund Wi-Fi access, public access computers, and a range of electronic databases, including employment and educational support databases. In 2023, over 7,600 individuals used the Library's public computers to access the internet and other electronic resources. The Library's Wi-Fi network is accessible from the parking lot enabling access to this critical resource even when the building is closed. Our Wi-Fi network was accessed, on average, by nearly 200 individuals a day.

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Your continued support enables the Library to provide outstanding Library resources, services, and materials and is greatly appreciated by the Library Board, staff, and our community. Thank you again.

Regards,

Catherine A. Lemmer, Director

cc: Board of Trustees, Goshen Public Library & Historical Society

366 Main Street, Goshen, NY, 10924 • 845-294-6606



March 21, 2024

Senator James Skoufis  
188 State Street, Legislative Office Building  
Room 815  
Albany, NY 12247

**Re: Thank you!**

Dear Senator Skoufis,

On behalf of the Goshen Public Library & Historical Society, Goshen, New York, and the communities we serve, I write to thank you for your continued support of public libraries. Your generous support of our youth services initiatives with the \$7,500 Legislative Initiative Funding award and the \$35,000 for the RCLS Road Trip and Digital Navigators Program is greatly appreciated. Your continued commitment to community libraries is essential to sustaining the vital life-long education, employment assistance, and information and digital literacy services and resources we provide to those we serve.

Your financial support helps ensure our Library continues to be a vibrant and innovative community resource. In 2023:

- There were 89,000 visitors to the Library who used the Library for materials, resources, programs, or as a place to study, attend a meeting, or join a community conversation.
- Nearly 13,000 residents joined family, friends, and neighbors to enjoy one of 750 programs offered by the Library.
- Our meeting rooms and study rooms were used over 2,500 times by community partners and residents.
- Over 7,600 individuals used the Library's public computers to access the internet and other electronic resources, including employment and educational support databases.
- Our Wi-Fi network was accessed, on average, by nearly 200 individuals a day. The Library's Wi-Fi network is accessible from the parking lot enabling access to this critical resource even when the building is closed.

Thank you again for your ongoing support of libraries and library systems. We cordially invite you to visit Goshen Public Library & Historical Society when you are next in the area.

Regards,

A handwritten signature in black ink, appearing to read "C. Lemmer", followed by a long horizontal line extending to the right.

Catherine A. Lemmer, Library Director

cc: Board of Directors, Goshen Public Library & Historical Society  
366 Main Street, Goshen, NY, 10924 • 845-294-6606