

**Goshen Public Library and Historical Society  
Board of Trustees Meeting**

**Minutes of February 11, 2019**

Board Meeting

**Call to order**

The regular meeting of the Board of Trustees of the Goshen Public Library and Historical Society was called to order at 7:32 p.m. on February 11, 2019 in the lower level meeting room of the Library. The presiding officer was Meghan Boroden.

**Present**

Six members of the Board were present: Meghan Boroden, Emily Collado, Bernie Marone, Norma Nunez-Langlois, Keith Roddey and Jim Tarvin. These members constitute a quorum. Also present, Matt Gomm, Director, and Jack Denman, Principal Account Clerk.

**Absent** Ellen-Mary O'Brien.

**Acceptance of Agenda**

**Pledge of Allegiance**

**Privilege of the Floor**

Madison Allan asked the Board for permission to install several Bluebird houses on the library property. **RESOLVED** to allow the installation of bluebird houses at the 366 Main Street Goshen location. Motion, Keith Roddey. Second, Emily Collado. Approved (6-0-0).

Elaine McClung asked to be placed on the next work session agenda to discuss the formal opening of the new library building. Granted.

Other. None.

**Construction Progress Report**

Max from Gilbane Building Company was pleased to submit an overview of the construction to date and spoke about what the Board can expect to see on site shortly. Geo-thermal unit will be operational shortly. All tasks are on schedule.

**Minutes tabled**

**Treasurer's Report**

Jack Denman reported that after a little over half the year completed and all items are on or below budget. Capital project has a balance of approx. 2.5 million at this time and is nearing the end. On target.

**RESOLVED** to accept the Treasurer's report as presented by Jack Denman. Motion, Norma Nunez-Langlois. Second, Bernie Marone. Approved (6-0-0).

**Director's Report**

Matt reported the latest information on the building and the move. Additional reports were made available to the board from the Adult Reference Services which included collection development, programming, and statistics. A report from Children's Services included program attendance, meetings / conferences attended and future ideas / plans.

**Committee Reports:**

**Capital Project Committee:** The committee reported that they continue to watch over construction progress and the Board can expect to hear from Keith from Gilbane Building Company at the next Board meeting.

**Physical Resources:** None.

**Community Resources:** None.

**Human Resources:** None.

**Sunshine Committee:** None.

**Friends/Historical Society:** Are working on the Big Band Concert for August 10th.

**Moving Committee:** Getting estimates for the move..

**New Building Policy Development Committee:** Meeting Room Policy being worked on.

### Unfinished Business

- A. Library Backup Power (Generator) It has been determined that diesel will be the power source for the new building generator.
- B. FYE 2020 Budget Discussion. **RESOLVED** that the budget draft with a 14% (percent) increase be presented to the Goshen taxpayers for the operation of the GPL&HS for the fiscal year July 1, 2019 – June 31, 2020. Motion Emily Collado. Second, Bernie Marone. Approved (6-0-0).
- C. Credit Line. Application will be finished tomorrow.
- D. Other

### New Business

- A. Approve Butler Rowland Mays, Architects Invoice Number 37 in the amount of \$8,971.37 (Action Item)
- B. C.R. Wolfe Heating Payment Application Number 7 in the amount of \$46,059.80 (Action Item)
- C. Approve Engineering And Properties Invoice Number 12039 in the amount of \$870.00 (Action item)
- D. Approve Fanshawe, Inc. (Rockland Electric) Application Number 7 in the amount of \$77,054.50 (Action Item)
- E. Approve Gilbane Requisition Number 15 in the amount of \$31,021.32 (Action Item)
- F. Approve SRI Fire Sprinkler, LLC Payment Application Number 294318-07 in the amount of \$4,924.80 (Action Item)
- G. Approve Standback General Contractors Change Order Number 23 (Temporary Heat) in the amount of \$5,815.25 (Action Item)
- H. Approve Standback General Contractors Payment Application Number 7 in the amount of \$69,288.06 (Action Item)
- I. Approve Standback General Contractors Payment Application Number 10 in the amount of \$387,172.60 (Action Item)
- J. Approve Tectonic Invoice Number 359293 in the amount of \$95.00 (Action Item)  
**RESOLVED** to approve Invoices A thru J as stated above. Motion, Emily Collado. Second, Norma Nunez-Langlois. Approved (6-0-0).
- K. Election Date: April 10th, 2019 **RESOLVED** set election date at April 10<sup>th</sup>, 2019. Motion, Norma Nunez-Langlois. Second, Bernie Marone. Approved (6-0-0).
- L. Appoint Clerk of the Vote, Carol Cullen **RESOLVED** to appoint Carol Cullen as Clerk of the Vote. Motion, Norma Nunez-Langlois. Second, Keith Roddey. Approved (6-0-0).
- M. Appoint Chairperson of the Vote, Ellen-Mary O'Brien **RESOLVED** to appoint Ellen-Mary O'Brien as Chairperson of the Vote. Motion, Norma Nunez-Langlois. Second, Bernie Marone. Approved (6-0-0).
- N. Approve Ashley Mechanical, Inc. Payment Application APP 00011 in the amount of \$17,116.39  
**RESOLVED** to approve Ashley Mechanical, Inc. Payment Application APP 00011 in the amount of \$17,116.39. Motion, Emily Collado. Second, Norma Nunez-Langlois. Approved (6-0-0).
- O. Other. Emily Collado spoke about selling Girl Scout cookies on library property

### Privilege of the Floor

None.

### Adjournment

**RESOLVED** that the meeting be adjourned at 8:36pm. Motion, Norma Nunez-Langlois. Second, Keith Roddey. Approved (6-0-0)

Respectfully submitted,

Carol Cullen

Next Meeting: Work Session February 25, 2019 at 7:30 PM.  
Regular Meeting March 4, 2019 at 7:30 PM.